

JOB DESCRIPTION OF MATH INTERVENTION TEACHER

QUALIFICATIONS:

1. Valid Texas Teaching Certificate/License (Elementary Certification or Special Ed. Certification/License).
2. Prefer experience in elementary Math instruction.
3. Prefer proficiency in speaking both English and Spanish.

REPORTS TO:

Building Principal and PDS

PERFORMANCE RESPONSIBILITIES:

Instructional responsibilities:

1. Provides direct instruction to students identified as eligible for math services in individual, and/or small group settings.
2. Uses identified needs to guide the learning process toward student achievement of district's math content standards. Establishes clear objectives for all lessons, units and projects using formal and informal assessment data obtained from students.
3. Uses a variety of manipulatives and hands-on activities to support content standards and the needs and capabilities of the individuals or student groups involved.
4. Creates a classroom environment and research-based program of study that is conducive to learning and appropriate to the maturity and interests of the students.

Classroom responsibilities:

5. Provides written evidence of preparation upon request of immediate supervisor.
6. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
7. Maintains accurate, complete, and correct records as required by law, district policy, administrative guidelines, or specific program requirements.
8. Assists the administration in implementing all policies and rules governing student life and conduct, and, for the classroom, develop reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
9. Make provision for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms.
10. Conducts or participates in needed parent conferences and telephone conferences.

Assessment responsibilities:

11. Conducts student assessments to identify those eligible for intervention services, to plan instruction, and/or to assist staff members in learning various assessment techniques. Assess the accomplishments of students on a regular basis and provide progress reports as required.

12. Collaborates, as needed, with appropriate district/campus personnel regarding students who may need specialized interventions.

Professional Development responsibilities:

13. Strives to maintain and improve professional competence through professional development activities.

14. Participates in discussions or activities focused on using research to improve math.

15. Participates in staff development focused on delivery of math intervention and assessment.

16. Other duties as assigned by the Superintendent or his/her designee.

CONDUCT:

Each staff member shall remain free of any alcohol or nonprescribed controlled substance and abuse of any prescribed controlled substance in the workplace throughout his/her employment in the District.

Each staff member shall serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings. Each staff member has a legal responsibility to help instill in students the belief in and practice of ethical principles and democratic values.

TERMS OF EMPLOYMENT: \$20.00/hr