



Job Description: Classroom Teacher

<u>Date Updated:</u>	September 2020	<u>FLSA Status:</u>	Exempt
<u>Reports To:</u>	Principal	<u>Employee Group:</u>	FREA
<u>Hours Per Day:</u>	7.25	<u>Days Per Year:</u>	189

Reports To: Building principal and/or designated administrator

Job Goal:

- To create a flexible academic program and a classroom environment favorable to learning and personal growth
- To establish effective rapport with students
- To motivate pupils to develop skills, attitudes, and knowledge needed to provide a good foundation for their education and life-long learning, as well
- To establish good relationships with parents and with other staff members

Qualifications:

- Certification in all curricular areas as required by the PA School Code of 1949, P.L. 30 No. 14 Section 1201.
- Excellent communication skills evidenced by:
 - Recommendation of the District Interview Team
 - Writing samples and/or demonstration lessons
- NTE CORE battery scores in the upper quartile of scores for the last five years (or equivalent)*
- For middle and high school positions, NTE (or equivalent) scores in the subject area in the upper quartile for the last five years*
- Undergraduate QPA 3.0 (up to 5 years teaching experience)*
- Experienced teachers (5 years+ experience); evidence of knowledge of current strategies; and graduate transcripts.
- Additional requirements pertinent to the particular position and district needs.

**If there are special circumstances surrounding a candidate's minimum qualifications, a detailed letter should be included.*

Performance Responsibilities:

1. Strives to implement, by instruction and action, the District's philosophy of education and instructional goals and objectives.
2. Plans a program of study within the district-approved curriculum.
3. Prepares for classes assigned and maintains accurate and complete records as required by law, district policy, and administrative regulations.
4. Develops lesson plans and utilizes instructional techniques that provide individualized and small group instruction in order to adapt the curriculum to the needs of each student.
5. Demonstrates the ability to teach the content effectively in the subject(s)/grade(s) assigned.
6. Diagnoses the learning needs of students on a regular basis, seeking the assistance of district specialists, as required. Delivers the classroom components of IEP's and Service Agreements of identified special needs students.
7. Assesses the student's accomplishments on a regular basis and provides progress reports as required.
8. Communicates with parents through conferences and other means to discuss pupil's progress and interpret the school program.
9. Uses discretion in professional matters, i.e., confidential information, mutual respect for others, and appropriate personal conduct.
10. Assist the administration in implementing all policies and/or rules governing student life and conduct.
11. Develops reasonable classroom rules and maintains order in the classroom in a fair and just manner.
12. Takes all necessary and reasonable precautions to protect students, equipment, materials and facilities.
13. Strives to maintain and improve professional competence.
14. Attends staff meetings and serves on appropriate staff committees, as required.

Physical Demands:



The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Classroom teachers interact directly and regularly with students and staff. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Regularly stand, walk, and sit
- Frequently repeat the same hand, arm, or finger motion many times (e.g. data entry)
- Frequently type nonstop
- Frequently use finger dexterity (e.g. typing, manipulative)
- Occasionally squat/stoop/kneel or crouch
- Occasionally is required to lift and/or push up to 25 lbs

Sensory Abilities:

- Specific vision abilities required by this job include close vision, distance vision and depth vision perception
- Good hearing abilities required

Work Environment:

- Standard school classroom/office setting including standard office equipment

Evaluation: Performance of this job will be evaluated annually in accordance with provisions of the applicable policies of Franklin Regional School District and the FREA collective bargaining agreement.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

EOE

Employee Name Printed

Employee Signature

Date