



Job Title:	SCHOOL PSYCHOLOGIST/ASSOCIATE PSYCHOLOGIST
FLSA Status:	Exempt
Supervisor:	Special Education Director; Special Education Coordinator; School Principal
Salary Schedule:	Educational Psychologist/Certified Ancillary Personnel
Terms of Employment:	183 days/8 hours a day
Job Goal:	School psychologists conduct psychological evaluations; provide individual and group counseling; serve as consultant to special education and regular education teachers regarding student behavioral problems; make referrals to community agencies when necessary, provide crisis intervention; and demonstrate knowledge of special education law and IEP procedures

Minimum Qualifications

Level 1:

- a) Master's Degree or Ed. S. Degree in school psychology or equivalent or Doctoral degree in school, clinical or counseling psychology
- b) Passing score on the required licensure examination in school psychology

Level 2:

- a) Ed. S. Degree in school psychology or equivalent or Doctoral degree in school, clinical or counseling psychology
- b) Passing score on the required licensure examination in school psychology
- c) Three years of experience as a school psychologist in the State of NM

Level 3:

- a) Doctoral degree in school, clinical or counseling psychology
- b) Passing score on the required licensure examination in school psychology
- c) Licensed as a psychologist by the NM Board
- d) Three years of experience as a school psychologist in the State of NM



Performance Responsibilities

1. Adhere to the American Psychological Association (APA) and National Association of School Psychologists (NASP) ethical principles
2. Develop professional relationships with parents, administrators, colleagues, students, community agency professionals and other community members
3. Demonstrate effective written and oral communication skills
4. Consultation: Provide consultation to teachers, administrators, parents and other appropriate personnel in order to facilitate the effective implementation of innovative and outcome based behavioral and academic interventions, which promote proactive social emotional learning and academic achievement
5. Psychological Assessment: Conduct psychological and psycho-educational assessments of student's strengths and challenges. Evaluations may include assessment of personality, emotional status, social communication skills, academic knowledge and achievement, sensory and perceptual-motor functioning, family environmental influences, level of acculturation and career and vocational development
6. IEP Committee participation: Discuss evaluation results and recommendations with the IEP committee in language understandable by all present
7. Counseling: Provide individual, group, and/or family therapy services to special education students according to their IEP
8. Crisis Intervention: Provide crisis intervention services for students at risk for harm to self or others (This may take the form of evaluation, intervention and/or referral to an appropriate community agency.)
9. Community Referral: Responsible for maintaining current knowledge of community referral resources for the mental health needs of students and their families
10. Report Writing: Complete necessary reports and correspondence in a timely manner
11. Monitor Effectiveness: Regularly monitor students' progress on IEP goals and objectives through observation and data collection (When necessary, reformulate intervention plans.)
12. Professional Development: Attend staff meetings, in-service meetings and conferences to develop and enhance professional knowledge and skills
13. Exhibit professionalism by maintaining good attendance and adhering to contract hours
14. Other duties as assigned within the scope of the assigned position
15. Adhere to LCPS employee policies



SUPERVISION:

1. A level 3 psychologist provides clinical supervision for level 1 & 2 psychologists.

MACHINES, TOOLS, EQUIPMENT AND WORK TOOLS

Various machines and equipment including but not limited to computer, telephone, instructional technology

WORKER TRAITS

Aptitudes

- verbal ability required to understand oral and written instructions
- motor coordination required to coordinate eyes, hands and fingers when operating machines and equipment essential to the job
- manual and finger dexterity required to operate machines and equipment precisely and rapidly

TERMS OF EMPLOYMENT

Salary and work year according to current schedule

EVALUATION

Performance of this job will be evaluated in accordance with provisions of the Board of Education's policy on evaluation of professional personnel.

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I accept this position offered and agree to the above job description.

Signature_____ Date_____

Print Name_____

Approved By_____ Date_____