



# NOTICE OF VACANCY

Human Resources  
602 Orchard Street, Arroyo Grande, CA 93420  
(805) 474-3000, ext. 1194

April 21, 2023

## CERTIFICATED NOTICE OF VACANCY ELEMENTARY SCHOOL MUSIC TEACHER 2023-2024 SCHOOL YEAR

We are now accepting applications for the following position(s) beginning in the 2023-2024 school year.

### POSITION(S):

**Music Teacher (general/introduction and/or beginning)**

**Elementary School - Sites TBD (up to 4 positions available)**

- Candidates who hold a CA teaching credential based on student teaching are eligible for a tenured track position.
- Candidates who hold a CTE teaching credential are considered probationary-zero and are not eligible for tenured track positions.
- Internal candidates who have already obtained permanent status with the district will not lose their permanent status if hired under the CTE route (see below).

### REQUIREMENTS:

- Valid California Teaching Credential (CTE or non-CTE) with an authorization to teach Music Programs in grades TK-8 in a departmentalized setting.
  - Valid CLAD/BCLAD/EL Authorization
- Candidates without a credential, who believe they may be eligible for a California teaching credential with an authorization to teach Music programs (CTE or non-CTE) may apply. These candidates:
  - are required to provide a resume history highlighting experience in the Music sector as well as all applicable university transcripts that reflect Music courses with a grade C or higher include in their application.
  - should be aware that further learning (e.g. university coursework) may be required in the 23-24 school year to fulfill position credential requirements
- Valid driver's license authorizing the use of a vehicle in the State of California

### WORK DAYS:

184 days per year, 1.0 FTE

### SALARY:

Annual entry level salary for certificated teacher placement from \$56,530 to \$92,837 for a full time position; Salary prorated based on date of hire and on prior experience and semester units above Bachelor's degree.

[2022-2023 Certificated Salary Schedule](#)

### HEALTH BENEFITS:

[2022-2023 Certificated Health Benefits Plans and Rates](#)

Updated 2023-2024 health benefit plans, rates, and summaries will be available in May 2023.

### PROCEDURE FOR APPLICATIONS:

- All interested outside applicants may complete an online application via Frontline and include a letter of interest, resume, three (3) current, signed letters of recommendation, and verification of valid credentials/certifications.  
<https://www.applitrack.com/LMUSD/onlineapp/>
- All interested current LMUSD employees may apply as an internal candidate via <https://www.applitrack.com/LMUSD/onlineapp/>.

**APPLICATION DEADLINE:** Applications and supporting documents must be submitted **OPEN UNTIL FILLED**

*The provisions of this Notice of Vacancy do not constitute a contract expressed or implied and any of the provisions contained herein may be modified or revoked without notice.*

**LUCIA MAR UNIFIED SCHOOL DISTRICT  
HUMAN RESOURCES**

602 F Orchard Street, Arroyo Grande, CA 93420 805-474-3000

**CERTIFICATED  
JOB DESCRIPTION**

DATE: June 20, 2014  
TITLE: Music Teacher K-12  
SALARY RANGE: Certificated Salary Schedule  
WORK SCHEDULE: 184 work days according to the District Instructional Calendar  
EXEMPTION STATUS: Exempt - Teaching Professional Employee Exemption – FLSA

**DESCRIPTION:**

Under the direct supervision of the District Administrator and/or site principals. The elementary music teacher is an itinerant position. The teacher will work at up to six school sites, servicing all fourth and fifth grade students. The middle school music teacher is an itinerant position, and may work up to four school sites, serving sixth through eighth grade students. The high school music teacher will work at one high school and may include marching band, drum line, and other extra-curricular music programs.

**MINIMUM QUALIFICATIONS:**

- Credential: Valid California teaching credential with an authorization to teach music in 4-12 CLAD/BCLAD/EL Authorization (Emergency permits are not accepted).
- Education: A Bachelor's Degree, including all courses and/or exams needed to meet credentialing and subject matter competency.
- Experience: Successful experience in interacting and working with peers.  
Knowledge of curriculum and instructional strategies; instructional materials and methods; evaluation and assessment techniques and procedures.
- Personal Qualities: Resourceful, innovative, helpful, diligent, persistent, and a willingness to work with colleagues and students.

**PREFERRED**

- Experience: Prior teaching experience.
- Additional: Valid California Driver's License

**DUTIES AND RESPONSIBILITIES:**

**A. INSTRUCTIONAL:**

1. Ability to teach and demonstrate knowledge and skills.
2. The ability to teach signing, music theory, and rhythms.
3. The ability to play and teach a variety of musical/rhythm instruments.
4. Select instructional materials to achieve instructional goals and behavioral objectives, and keep inventory records.
5. Use a broad repertoire of teaching strategies to deliver course content.
6. Achieve positive teacher/pupil relations; generate enthusiasm for learning.

**B. STUDENT MANAGEMENT:**

1. Administer group tests.
2. Participate in curriculum and other development programs within the school(s) and on the district level.
3. Support a school-wide culture of high expectations that include college and career preparation for all students.
4. Share in the sponsorship of student activities and participate on faculty committees.
5. Maintain appropriate records and prepare progress reports and other official documents in a timely manner.
6. Establish and implement a classroom discipline policy to articulate and maintain standards of expected pupil behavior and achieve a functional learning environment in the classroom.
7. Provide students with additional instruction as required if they need support in academic skill development.

**C. PROFESSIONAL:**

1. Maintain professional competence through participation in district in-service educational activities in self-selected professional growth courses.
2. Participate in ongoing professional growth opportunities to keep current with educational trends.
3. Achieve effective teacher/parent relations by maintaining communication with parents through a variety of means.
4. Hold parent/teacher conferences when needed to specifically communicate individual pupil progress and behavior and/or school policies and practices.

5. Follow District and Schools' policies.
6. Perform related job functions as assigned.

#### **ESSENTIAL JOB FUNCTIONS:**

- A. **PHYSICAL** - Employee in this position must have the ability to:
  1. Stand and sit for extended periods of time.
  2. See and read printed matter with or without vision aids.
  3. Hear and understand speech at normal levels.
  4. Speak English so that others may understand at normal levels.
  5. Stand, walk, stoop, twist, bend over, grasp, reach overhead, push, pull, and move, lift and/or carry up to 25 pounds to waist height; up to 40 pounds occasionally.
  6. Move throughout the building and school grounds as necessary.
- B. **MENTAL** - Employee in this position must have the ability to:
  1. Concentrate on a single task for up to two (2) hours at a time.
  2. Learn quickly and adapt to a variety of technology, machinery, instructions, and task methods.
  3. Meet deadlines in terms of work assignment schedules.
  4. Speak and write in a clear, concise manner.
- C. **SOCIAL** - Employee in this position must have the ability to:
  1. Interact daily in person with other members of the school staff and possess comfortable interpersonal skills and cooperative attitudes.
  2. Because of the time urgent nature of duties and because the work product of the position is interdependent with that of other staff, consistent attendance is required.
  3. Convey an understanding, patient attitude toward other students, parents, staff and members of the community.
  4. Maintain the privacy of confidential information including student grades, progress, etc.

*NOTE: This list of essential functions and of physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job.*

**Mandatory Child Abuse Reporter:** This position is designated as a Mandated Reporter. The Behavior Specialist shall report in accordance with California state regulations who observe, have actual knowledge, or reasonably suspect child or elder/dependent abuse or neglect to appropriate agencies.

**CANDIDATE SELECTION:** The Candidate selected for this position will be required to present prior to the first date of employment: 1) A social security card; 2) Proof of tuberculin risk assessment prior to the first day of hire; 3) Pass State and Federal fingerprint clearances; and 4) Complete all pre-employment training including but not limited to Child Abuse Reporting and Sexual Harassment/Abusive Conduct.

The Lucia Mar Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived ancestry, color, disability, race or ethnicity, religion, gender, gender expression, gender identity, immigration status, national origin, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact Equity Compliance Officer and Title IX Coordinator: Jennifer Handy, Assistant Superintendent of HR, 602 Orchard Ave. Arroyo Grande, 805-474-3000 ext. 1190, [jennifer.handy@lmusd.org](mailto:jennifer.handy@lmusd.org) or the 504 Coordinator: Linda Pierce, Director of Student Services, 227 Bridge St., Arroyo Grande, 805-474-3000 ext. 1189, [linda.pierce@lmusd.org](mailto:linda.pierce@lmusd.org)

ALL MATERIALS ARCHIVED FOR THIS POSITION ARE THE PROPERTY OF THE LUCIA MAR UNIFIED SCHOOL DISTRICT  
AND MAY BE REVIEWED BY BUT CANNOT BE RETURNED TO THE APPLICANT.

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***AN EQUAL OPPORTUNITY EMPLOYER***