



## NOTICE OF VACANCY

Human Resources  
602 Orchard Street, Arroyo Grande, CA 93420  
(805) 474-3000, ext. 1194

June 2, 2023

### CERTIFICATED MANAGEMENT NOTICE OF VACANCY SCHOOL PSYCHOLOGIST STUDENT SERVICES 2023-2024 SCHOOL YEAR

We are now accepting applications for the following certificated position(s) beginning in the 2023-2024 school year.

**POSITION(S):** [School Psychologist - Student Services](#)

**REQUIREMENTS:**

- Valid California Services Credential with an authorization in School Psychology
- Valid California driver's license authorizing the use of a vehicle in the State of California
- For additional requirements please see the attached job description

**WORK DAYS:** 197 days, 1.0 FTE

**SALARY:** Annual entry level salary placement from \$95,275 to \$113,155 for a full time position;  
Salary prorated based on experience, start date, and FTE.  
[Certificated Management Salary Schedule 2022-2023](#)

**HEALTH BENEFITS:** [Certificated Management Plan Rates and Summaries for 2023-2024](#)

**PROCEDURE FOR APPLICATIONS:**

- All interested outside applicants may complete an online application via Frontline and include a letter of interest, resume, three (3) current, signed letters of recommendation, and verification of valid credentials/certifications.  
<https://www.applitrack.com/LMUSD/onlineapp/>
- All interested current temporary and probationary-zero LMUSD contracted employees may apply as an internal candidate.  
<https://www.applitrack.com/LMUSD/onlineapp/>

**APPLICATION DEADLINE:** **Candidates will be reviewed and selected for interviews as they apply - OPEN UNTIL FILLED**

*The provisions of this Notice of Vacancy do not constitute a contract expressed or implied and any of the provisions contained herein may be modified or revoked without notice.*

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The Lucia Mar Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived ancestry, color, disability, race or ethnicity, religion, gender, gender expression, gender identity, immigration status, national origin, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact Equity Compliance Officer and Title IX Coordinator: Jennifer Handy, Assistant Superintendent of HR, 602 Orchard Ave. Arroyo Grande, 805-474-3000 ext. 1190, [jennifer.handy@lmusd.org](mailto:jennifer.handy@lmusd.org) or the 504 Coordinator: Linda Pierce, Director of Student Services, 227 Bridge St., Arroyo Grande, 805-474-3000 ext. 1189, [linda.pierce@lmusd.org](mailto:linda.pierce@lmusd.org)

REVISED DATE: September 17, 2013  
TITLE: **School Psychologist**  
SALARY RANGE: Range 20, Certificated Management Salary Schedule  
WORK SCHEDULE: 197 days

**DESCRIPTION:**

Under the direction of the Director of Student Services or designee, perform a variety of professional activities involved in the observation, assessment and treatment of mental health issues and problems among identified students with special needs; participate in the planning, development and implementation of related Individualized Education Plans (IEP's), behavior plans and educational goals and services; provide psychological counseling, consultation and eligibility services to students, families, faculty, administrators and others; supervise and evaluate the performance of assigned personnel.

**MINIMUM REQUIRED QUALIFICATIONS:**

- Possess a valid California Credential authorizing service as a School Psychologist.
- Knowledge of the principles, practices, methods and procedures involved in the observation, assessment and treatment of psychological, behavioral and educational issues and problems among students with special needs.
- Knowledge of psychological practices, procedures and techniques involved in the interpretation, diagnosis and treatment of student disabilities and disorders.
- Experience with psycho-educational evaluation practices, procedures and methods.
- Experience using individual and group counseling techniques.
- Experience developing and implementing IEP and behavior intervention plans.
- Knowledge of applicable federal, State and local laws, codes and regulations including mandates related to special education programs.
- Interpersonal skills including tact, patience and courtesy; strong verbal and written communication skills.
- Possess a valid California driver's license.

**PREFERRED:**

- Experience: Three or more years of prior experience as a School Psychologist.
- Additional: Bilingual (English/Spanish).

**GENERAL DUTIES AND RESPONSIBILITIES**

1. Perform a variety of professional activities involved in the observation, assessment and treatment of mental health issues and problems among identified students with special needs
2. Provide psychological services to facilitate and enhance student learning, adjustment and performance in educational activities and special education programs.
3. Observe and interview students and conduct psychological assessments and evaluations; administer and interpret results of psychological assessment tests.
4. Identify, diagnose and formulate educational, treatment, developmental and remediation plans and strategies for various disabilities, disorders and other student issues.
5. Provide individual and group counseling to students and families.
6. Attend and participate in IEP, Student Study Team, and other assigned meetings and conferences concerning students with special needs
7. Collaborate with faculty, staff and administrators in the formulation, development and implementation of IEP's, behavior plans and related services, goals, objectives and options.
8. Provide consultation and technical assistance to families, faculty, administrators and others concerning mental health, behavioral and educational issues and problems; provide detailed and technical information concerning related treatment, developmental, remediation, transition and intervention plans, programs, practices, procedures, techniques and strategies.
9. Supervise and evaluate the performance of assigned personnel; interview and select employees and recommend transfers, reassignments, terminations and disciplinary actions; coordinate employee work assignments and review work to assure compliance with established plans, strategies, standards, requirements and procedures.
10. Determine eligibility for and recommend student placement in various special education programs and services; provide technical input concerning instructional and curriculum standards to enhance educational activities for assigned students.
11. Write concise and detailed reports concerning psychological observations, assessments and evaluations; prepare and distribute a variety of correspondence related to assigned caseload and psychological services.

12. Monitor and confer with teachers, administrators, students and families concerning the progress of students; visit classrooms to assist students, and monitor and assess student needs, behavior and progress; modify and adjust treatment, developmental and remediation strategies as appropriate.
13. Collaborate with administrators, faculty, staff, families and others in the resolution of educational and due process issues and conflicts; maintain current knowledge of and assist in assuring student educational services comply with applicable standards, requirements, laws, codes, regulations, policies and procedures.
14. Coordinate and collaborate with various school districts, outside agencies and health professionals in the treatment of student mental health issues and problems; facilitate student transition between County Office, school district and outside agency programs and services; refer students and families to various outside programs and services as appropriate.
15. Prepare and maintain a variety of logs, records, reports and files related to students, transition, behavior plans, medical billings, interviews and assigned activities.
16. Communicate with personnel, outside agencies and the public to exchange information, coordinate activities and resolve issues or concerns.
17. Operate a variety of office equipment including a copier, fax machine, computer and assigned software; utilize psychological testing instruments; drive a vehicle to conduct work.
18. Provide crisis intervention and counseling for students and families during crisis situations as needed.
19. Attend and participate in various in-services, committees and workshops as directed; develop, implement and conduct in-service training sessions for parents and staff as assigned.
20. Perform related duties as assigned.

#### OTHER ESSENTIAL JOB FUNCTIONS:

Physical: Employee in this position must have the ability to:

1. Sit for extended periods of time.
2. Stand and/or walk for extended periods of time.
3. See and read printed matter with or without vision aids.
3. Hear and understand speech at normal levels.
4. Speak so that others may understand at normal levels.
5. Stand, walk, stoop, twist, bend over, grasp, reach overhead, push, pull, and move, lift and/or carry up to 30 pounds to waist height.
6. Able to correctly perform CIT restraint when required.

Mental:

1. Able to concentrate on a single task for more than two (2) hours at a time.
2. Able to learn quickly and adapt to a variety of machinery, instructions, and task methods.
3. Able to meet deadlines in terms of work assignment schedules.

Social:

1. Interact daily in person with other members of the school district, school staff, parents, and students, and possess comfortable interpersonal skills and cooperative attitudes.
2. Because of the time urgent nature of duties and because work product of position is interdependent with that of other staff, consistent attendance is required.
3. Convey an understanding, patient attitude toward other staff.  
Able to work with dissatisfied and abusive individuals and aggressive student behavior.  
Maintain the privacy of confidential information.

*NOTE: This list of essential functions and of physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job.*

**Mandatory Child Abuse Reporter: This position is designated as a Mandated Reporter. The Elementary Classroom Teacher shall report in accordance with California state regulations who observe, have actual knowledge, or reasonably suspect child or elder/dependent abuse or neglect to appropriate agencies.**

**CANDIDATE SELECTION:** The Candidate selected for this position will be required to present prior to the first date of employment: 1) A social security card; 2) proof of tuberculin test prior to the first day of hire; 3) pass State and Federal fingerprint clearances; and 4) complete all pre-employment training including but not limited to Child Abuse Reporting and Sexual Harassment/Abusive Conduct.

The Lucia Mar Unified School District Board of Education prohibits discrimination of job applicants on the basis of race, color, national origin, ancestry, religious creed, age, marital status, pregnancy, physical or mental disability, mental condition, veteran status, gender, and the actual or perceived sexual orientation.

ALL MATERIALS ARCHIVED FOR THIS POSITION ARE THE PROPERTY OF THE LUCIA MAR UNIFIED SCHOOL DISTRICT AND MAY BE REVIEWED BY BUT CANNOT BE RETURNED TO THE APPLICANT.

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***AN EQUAL OPPORTUNITY EMPLOYER***