

LAKE ZURICH COMMUNITY UNIT SCHOOL DISTRICT 95
JOB DESCRIPTION

<u>Title:</u>	Playground/Lunchroom Supervisor
<u>Reports To:</u>	Building Principal
<u>Salary Range:</u>	1
<u>Work Year:</u>	Approximately 2 hours/day while school is in session.
<u>Requirements:</u>	Willing and able to work with children during lunchtime and recess period An ability to work in a fast-paced environment requiring attention to details An ability to work with various situations that may arise in the normal course of supervising children This position also requires working outside A working knowledge of the Heimlich maneuver, CPR and general knowledge of safety techniques is desired

Essential Job Functions:

1. Assists children as required, including opening lunches, handing out condiments, restroom visits, etc.
2. Dismisses children for recess and assure timely return inside – assist with coats, mittens, hats, etc.
3. Assists as required in cafeteria (sweeping, wiping tables, etc.)
4. Supervises and monitors children to assure appropriate behavior both inside and out
5. Reports any inappropriate behavior or situation to the classroom teacher and/or Principal as required
6. Assists the food service personnel as required
7. Observes activity to assure safety of children
8. Performs other duties as may be necessary and assigned by the Principal