

MAPLE HEIGHTS CITY SCHOOLS
Office of the Assistant Superintendent

January 23, 2015

PLEASE POST
OPENING FOR 2014-15

POSITION: **PARENT ACADEMY COORDINATOR**
(Parenting Skill-Building Program)

QUALIFICATIONS High School diploma or equivalent
Some college/Associate's Degree preferred
Educational Aide Permit preferred
Able to follow oral and written instructions
Ability to work effectively with students, employees, and parents
Must be at least 18 years of age

RESPONSIBILITIES: To coordinate the Parent Academy Program offered to selected parents/guardians of Maple Heights City School district students. This program will be held at Abraham Lincoln Elementary School. The Coordinator will be paid a stipend

Hours: 6:00 – 8:30 p.m.
4 classes
1 graduation evening

Location: Abraham Lincoln Elementary School
6009 Dunham Road
Maple Heights

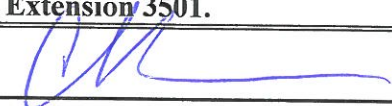
Begins: March 3, 2015

15 in-service hours per year preferred in CPR, First Aid, Child Abuse, and Communicable Diseases

To apply for this position, please send a resume and letter of interest to: Mr. Bruce Willingham, Assistant Superintendent, Maple Heights City Schools, 5740 Lawn Avenue, Maple Heights, Ohio 44137 no later than **January 29, 2015**

THE MAPLE HEIGHTS BOARD OF EDUCATION IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF SEX, RACE, COLOR, RELIGION, AGE, HANDICAP, OR NATIONAL ORIGIN IN THE EDUCATIONAL PROGRAMS AND ACTIVITIES WHICH IT OPERATES.

NOTE: **Qualified applicants who are disabled and require special assistance to respond to this employment announcement should contact the Maple Heights City School District Personnel Office at 587-6100, Extension 3501.**


Dr. Charles Keenan, Superintendent