

PLAINFIELD PUBLIC SCHOOLS
Plainfield, New Jersey

JOB DESCRIPTION

TITLE: Custodian Fireman - Custodial/Driver C-3

QUALIFICATIONS:

- High School Diploma or equivalent (highly desirable)
- Prior experience as custodian or in building trades is highly desirable.
- Boiler Operators License (Black Seal) Low pressure highly desirable. Mandatory for position classification C-3 and above. (Mandatory of all new employees within 18 months of date of hire.)
- Willingness to work overtime/on weekends/shifts is highly desirable.
- NJ State Driver's License highly desirable. (Mandated for prospective Head Custodians, C-6 and above.)
- Physical ability to perform essential job functions as listed in Section 6.
- Physical ability to lift heavy objects (minimum 50 lbs. or more).
- Medical screening/Health examination.
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.
- Required criminal history background check and proof of US citizenship or legal resident alien status.

REPORTS TO: Head Custodian and School Principal or designated administrator and Supervisor/Assistant Supervisor of Buildings & Grounds.

JOB GOAL: The goal of staff members assigned to custodial duties is to operate, clean, serve and maintain the facilities, buildings, equipment, and programs owned or operated by the Plainfield Board of Education in a safe, clean, efficient manner thereby supporting the education and care of the students and citizenry of the City of Plainfield.

PERFORMANCE RESPONSIBILITIES:

1. In conjunction with the custodial tasks of the C-2 position, use experience and a higher level of custodial expertise to control the custodial operations and operate boilers and equipment to effect a safe, clean, and comfortable school environment.
2. Possess and maintain a black seal boiler operators license (or higher) as specified in N.J.A.C. 12:90 Boilers, Pressure Vessels and Refrigeration in current form..

3. Maintain boiler operation as prescribed and in accordance with the current laws.
4. Maintain boiler(s), compressors, water-separators, water conditioners, all boiler accessory equipment, and unit ventilator/air handlers.
5. Maintain boiler and mechanical/electrical rooms in a clean/organized fashion. All areas need be maintained in accordance with applicable laws.
6. Must be willing and able to cover for the Head Custodian in cases of absence or incapacity and fulfill the duties and obligations as listed in the Head Custodian job description.

NOTE: If designated as Custodian/Fireman in Charge, the individual must be able to execute the duties and obligations as listed in the Head Custodian job description.

EVALUATION: In accordance with the Board's policy and procedures on evaluation of support services personnel by the School Principal and the Supervisor of Buildings and Grounds and/or their designee.

TERMS OF EMPLOYMENT: 12-month contract

SALARY: According to PEA contract.

Adopted by the Plainfield Board of Education at its Business meeting of February 17, 1998.