



WOODHAVEN-BROWNSTOWN SCHOOL DISTRICT

Learning and Leading for Tomorrow

Administration Offices and Board of Education

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Greg T. Roberts

Director of Human Resources

Vacant W.B.E.A. Position January 28, 2026

POSITION: **Varsity Football Head Coach**

JOB SUMMARY: This position is responsible for coaching and providing direction to the student athletes so that they might achieve a high level of skill, as well as an appreciation for discipline, sportsmanship and teamwork in Football. This position contributes to the educational program as a whole and the growth of the students.

MINIMAL QUALIFICATIONS:

- Bachelor Degree preferred.
- Valid Michigan teaching certificate preferred.
- CPR/First Aid
- Successful completion of all required online health/safety courses.
- Previous head football coaching experience and or coordinator coaching experience is preferred.
- Experience working in a school setting and with others from diverse backgrounds.
- Knowledge and understanding pertaining to sport, strategies, rules etc.
- Understanding of Michigan High School Athletic Association rules and regulations.
- Meet the guidelines set by the Woodhaven Brownstown School District. (Includes: drug screening/criminal background checks).

MAJOR DUTIES AND RESPONSIBILITIES (May include but not be limited to):

- Works closely with the athletic director.
- Develops a vision and set direction for all aspects of the football program
- Coordinates off-season strength and conditioning program coupled closely with physical education strength and conditioning curriculum
- Understands and maintains the standard of the Woodhaven High School athletic handbook.
- Ensures appropriate behavior of student athletes including locker room, bus, practices, etc.
- Follows school rules and Woodhaven Brownstown School District regulations regarding conduct and eligibility of athletic activities.
- Organizes, communicates and creates an organized coaching staff.
- Coaches individual participants in the skills necessary for excellent achievement in the sport involved.
- Is an integral part of the program's middle school and developmental program.
- Plans and schedules a regular program of practice in season.
- Oversees the safety conditions of the facility or area in which assigned sport is conducted at all times that students are present.
- Reports rosters to the Athletic Director in a timely manner.

- Enforces discipline and sportsmanlike behavior at all times and establishes/oversees penalties for breach of such standards by individual students.
- Maintains competency in rules, rule interpretations, meet procedures, coaching techniques and general information about all aspects of the sport.
- Establishes performance criteria for eligibility in interscholastic competition in this sport and is consistent in establishing criteria for eligibility in competition.
- Adheres to a highly efficient and technically sound program of injury prevention and follow up.
- Recommends purchase of equipment, supplies and uniforms.
- Maintains necessary attendance forms, medical records and similar paperwork.
- Accounts for all equipment.
- Develops a consistent and positive public communications procedure through the school and media to inform the parents and the general public about the athletic program.
- Conducts a parent meeting prior to the start of each season.
- Organizes a team banquet at the end of each season.
- Professionally represents the school and the district in interactions with students, parents, community, staff and the media.
- Other duties as assigned by the Athletic Director, Principal, Superintendent or his/her designee.

WORK ENVIRONMENT:

Mental and physical demands are part of the position. One must maintain control under stress, as well as prolonged and irregular hours. You may have late nights and working on weekends.

BUILDING: Athletic Department

WORK YEAR: Beginnings with the 2026 – 2027 school year

COMPENSATION: Per WBEA contract – Schedule B

DEADLINE: February 11, 2026

Internal WBEA members should submit their letter of interest via email, no later than 4 p.m., February 04, 2026 to, Greg Roberts, Director of Human Resources robertg@wbsdweb.com

***External candidates** will not be considered if they do not submit a **letter of interest and resume** online at

<https://www.applitrack.com/resa/OnlineApp/default.aspx?chooseldistrict=true&applitrackclient=1160>

cc: Athletic Director
Administrators
Susan Nealey, WBEA president

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disability Act of 1990, and the Elliott-Larsen Civil Rights Act of 1977, it is the policy of the Woodhaven-Brownstown School District that no person shall on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program, activity, service or in employment. For information, contact the Office of the Superintendent, 24821 Hall Rd., Woodhaven, MI 48183, 734-789-2357.