



Southington Public Schools
April 5, 2023

NOTICE OF VACANCY
For the 2023-2024 School Year

POSITION: Food Service Director

LOCATION: District

SALARY: \$81,500 to \$85,000

JOB GOAL: The Director of Food Service is responsible for administration of the district's food service program in accordance with Federal and State requirements and the Southington Board of Education Policies.

QUALIFICATIONS:

- Education and certification as outlined within the USDA Professional Standards Summary of Hiring Requirements for School Nutrition Program Directors.
- A minimum of 3-years' experience in school or other quantity food service management. Emphasis on nutrition, institutional management, and quantity food production.
- A minimum of 3-years' experience in basic business practices including financial statements and personnel management.
- Knowledge of food safety and sanitation procedures including hazard analysis and critical control point principals.
- Maintain a valid Qualified Food Manager Certificate.
- Understand basic accounting procedures.
- Computer literacy is imperative. Experience with food service operations. Microsoft Office, Internet and E-mail essential.
- Facilitates cooperation and leadership with employees and education partners such as administrators, teachers, parents, school district committees and students.

APPLICATION PROCEDURE:

Please submit your application through our website:
<http://www.applitrack.com/southingtonschools/onlineapp>

APPLICATION CLOSING DATE: Until filled

**The Southington Public Schools values the contributions a diverse workforce can have on our school community. Therefore, priority status of application screenings and interview opportunities will be given to applications of individuals from racially, culturally and linguistically diverse backgrounds and from persons with disabilities.*