



## CLASSIFIED JOB ANNOUNCEMENT

JOB TITLE:

**POOL HELP:**  
**Lifeguard/Water Safety Instructor**  
**District Wide**

LOCATION:

Dick Hewson Aquatic Center at Thompson Valley High School  
Loveland High School Pool  
Mountain View High School Aquatic Center

### LIFEGUARD

**SUMMARY:** Perform in a lifeguard position in order to protect the life and well being of each patron using the aquatic facility.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** (include the following. Other duties may be assigned) Patron Surveillance. Office Support. Collect admission, answer questions and general customer service. Facility Maintenance. Assist with general clean up and pool maintenance as directed by management. Provide Emergency Care. May include basic first aid, rescue breathing or CPR.

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**EDUCATION AND TRAINING:** **EDUCATION AND TRAINING:** Current American Red Cross Lifeguard Training and CPR for the Professional Rescuer/AED certifications.

**EXPERIENCE:** One year of lifeguarding experience preferred.

**SKILLS, KNOWLEDGE, & EQUIPMENT:** Must have operating knowledge of standard office equipment, including phone, personal computer, printer, copier and fax machine within 2 weeks of hire. Must possess operating knowledge of aquatic facility equipment and safety devices, including handicap lift, rescue tube, backboard, rescue pole, first aid kit for hire. Ability to provide superior customer service through proper words and actions. Ability to establish and maintain effective working relationships with employees, supervisors, other agencies, participants, instructors, community leaders and the general public. Ability to communicate effectively orally and in writing.

**CERTIFICATES, LICENSES, & REGISTRATIONS:** Must be certified in American Red Cross (ARC) Lifeguard Training, CPR-PR/AED and First Aid.

**DECISION MAKING** An example of a typical decision made by an individual in this position would be determining inappropriate or unsafe behavior of patrons and effectively communicating actions to reduce or eliminate potential dangers. An incorrect decision made by this position could cause substantial embarrassment or cost to the District.

*The physical demands, work environment factors, and mental functions described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**PHYSICAL DEMANDS:** While performing the duties of this job, the employee is regularly required to talk or hear and use hands to finger, handle or feel. The employee frequently is required sit and reach with hands and arms. The employee is occasionally required to walk; stand, climb or balance, stoop, kneel, crouch or crawl, and smell. The employee must frequently lift and/or move up to 50pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

### **WATER SAFETY INSTRUCTOR**

**SUMMARY:** Teach appropriate skills as determined by American Red Cross standards in the Learn to Swim program.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** (include the following. Other duties may be assigned) Teaching Swimming Lessons. Teach appropriate skills as determined by American Red Cross standards in the Learn to Swim program. Office Support. Collect program fees, answer questions and general customer service. Facility Maintenance. Assist with general clean up and pool maintenance as directed by management. Provide Emergency Care. May include basic first aid, rescue breathing or CPR.

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**EDUCATION AND TRAINING:** Current American Red Cross Water Safety Instructor certification.

**EXPERIENCE:** One year of American Red Cross water safety instruction preferred.

**SKILLS, KNOWLEDGE, & EQUIPMENT:** Must have operating knowledge of standard office equipment, including phone, personal computer, printer, copier and fax machine within 2 weeks of hire. Must possess operating knowledge of aquatic facility equipment and safety devices, including handicap lift, rescue tube, backboard, rescue pole, first aid kit for hire. Ability to provide superior customer service through proper words and actions. Ability to establish and maintain effective working relationships with employees, supervisors, other agencies, participants, instructors, community leaders and the general public. Ability to communicate effectively orally and in writing.

**CERTIFICATES, LICENSES, & REGISTRATIONS:** Must be certified as an American Red Cross (ARC) Water Safety Instructor. Must obtain First Aid/CPR certification within 4 weeks of hire.

**DECISION MAKING** An example of a typical decision made by an individual in this position would be determining appropriate progressions to teach required skills. An incorrect decision made by this position could cause substantial embarrassment or cost to the District.

*The physical demands, work environment factors, and mental functions described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**PHYSICAL DEMANDS:** While performing the duties of this job, the employee is regularly required to talk or hear and use hands to finger, handle or feel. The employee frequently is required to sit and reach with hands and arms. The employee is occasionally required to walk; stand, climb or balance, stoop, kneel, crouch or crawl, and smell. The employee must frequently lift and/or move up to 50pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

**SAFETY TO SELF AND OTHERS:** In order to safely perform this position, the employee must be familiar with the safety rules of the job and participate in all safety training provided by the department. Employee must wear personal protective equipment whenever required, ask for assistance if the task requires more than one person and, if unsure how to perform a task safely, stop and ask supervisor for instruction before continuing.

All employees of the District are responsible for maintaining a safe and healthy work place and ensuring that safety precautions and practices are followed.

Employees are expected to immediately report any unsafe working conditions or safety problems to the immediate supervisor. Until corrective action is taken, ensure that the area or condition is restricted and that cautionary devices, i.e., cones, temporary fencing, floor signs, etc. are in place so that others are not affected or injured.

*Note: This job description is not intended to be an exhaustive list of all duties, responsibilities or qualifications associated with the job.*

## **AN EQUAL OPPORTUNITY EMPLOYER**

**Conditions of Employment include (but are not limited to):**

- **Direct Deposit of paychecks.**
- **Compliance with Thompson School Districts policies (e.g. Drug Free, Internet, Safety, etc.)**
- **All full-time employees are required to enroll in the District's insurance plan.**
- **All employees working a minimum of 50% are required to enroll in the District's life insurance plan.**
- **Successful completion of a post offer, pre-placement physical required for select positions in Transportation, Custodial and Nutrition Services.**