

YKSD JOB DESCRIPTION



JOB TITLE: Itinerant Reading Interventionists/Coach	
SUPERVISOR: Assistant Director of State and Federal Programs	LOCATION: Fairbanks
HOURS: 7.5 (some evenings and weekends)	CLASSIFICATION: CERTIFIED (MYEA)
DAYS: 188 as scheduled over 11 months	

***This position is grant-funded and contingent upon the funding associated with State and Federal Programs grants—the anticipated grant end date of September 2030. Although the grant is expected to end on that date, additional funding may be obtained to extend the grant beyond its end date. If that were to occur, your employment under the grant might also be extended. However, you should be aware that your employment as a staff employee of the Yukon Koyukuk School District is considered to be at will and may be terminated by you or the YKSD at any time, regardless of the end date of the grant.*

The Reading Interventionist/Coach collaborates with administrators, classroom teachers, school support staff, and central office instructional personnel to plan and implement high-quality reading instruction and targeted interventions for students who require additional support. Explicitly focused on elementary grades, the Reading Interventionist/Coach also provides on-site staff development in reading and language arts, evaluates students to identify strengths and areas for growth, and develops programming to promote family engagement in literacy. They also collaborate with paraprofessionals to provide virtual reading interventions for struggling readers.

This position is partially grant-funded and is designed to support district-wide literacy transformation efforts under the River of Knowledge initiative, including the implementation of MTSS, early reading intervention, and embedded professional development for educators.

Additional responsibilities include conducting classroom observations and providing feedback to improve teacher-child interactions and curriculum implementation; mentoring instructional staff; and ensuring effective, evidence-based teaching practices are in place. Under the direction of the Director of State & Federal Programs, the coach also assists with planning and monitoring educational services, and attends relevant workshops and training to support program goals. Other related duties may be assigned.

DUTIES & EXPECTATIONS

- Meet with primary grade teachers to support the implementation of the reading/language arts curriculum.
- Implement reading interventions and coach teachers, paraprofessionals, and parents.
- Administer literacy screeners and assessments.
- Support teachers and parents in interpreting and using assessment data.
- Create and implement Individualized Reading Improvement Plans (IRIPs) with classroom teachers.
- Co-lead IRIP meetings with families.
- Ensure compliance with the Alaska Reads Act at assigned sites.
- Work with individual students and small groups to improve reading proficiency.
- Present model lessons and provide coaching on instructional practices.
- Provide reading support for elementary students.
- Support implementation of CKLA, aligned with the Science of Reading.
- Serve as a resource for reading instructional materials and professional resources.

- Assist in identifying areas for improvement related to reading at each site.
- Help teachers analyze data and design responsive instruction.
- Assist in the development of curriculum-based assessments.
- Participate in relevant professional development.
- Coordinate and support school-based literacy initiatives and family reading events.
- Collaborate with parents to address reading difficulties.
- Meet regularly with district literacy leadership.
- Travel to school sites, including by small aircraft; some evening and weekend work required.
- Maintain emotional control under stress and ensure consistent attendance and punctuality.
- Perform additional duties as assigned.
- Other Duties as assigned.

Please note this job description is not intended to cover or contain all activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

PRIMARY WORKING CONTACTS

Administrators, teachers, counselors, students, and parents.

SUPERVISION RECEIVED AND EXERCISED

Receives oral and/or written instructions from assigned district office administrator(s). Responsible for the safety and supervision of students.

EVALUATION

Annual written evaluation.

QUALIFICATIONS

Education:

Bachelor's degree required; degree in Early Childhood Education, Special Education, Reading, or a related field preferred. Valid Alaska teaching certificate required.

Experience:

- Minimum of five years teaching experience in primary grades required.
- Two years of supervisory or coaching experience preferred.

Knowledge:

- Expertise in early literacy instruction and reading interventions.
- Skilled in differentiated instruction and multi-grade teaching.

Abilities:

- Effective coaching across varying levels of teaching experience.
- Strong communication via email, phone, and videoconferencing.
- Ability to coordinate in-person site visits and virtual follow-ups.