



# ZION-BENTON

TOWNSHIP HIGH SCHOOL DISTRICT *126*

## COMMITTED TO EDUCATIONAL EXCELLENCE

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### ZION-BENTON TOWNSHIP HIGH SCHOOL DISTRICT 126 JOB DESCRIPTION

<b>POSITION TITLE:</b>	School Social Worker	<b>LOCATION:</b>	District Wide
<b>REPORTS TO:</b>	Executive Director of Community Engagement and Student Success	<b>STATUS:</b>	Union Affiliated
<b>CLASSIFICATION:</b>	Certified	<b>TERM:</b>	180 Days

#### About D126:

Zion-Benton Township High School District 126 is comprised of two high school campuses serving approximately 2,500 students in grades 9-12. We have a proud history with a diverse student population from the towns of Beach Park, Wadsworth, Winthrop Harbor, and Zion.

Zion-Benton Township High School is located in the western portion of the town of Zion. Zion-Benton East High School is centrally located in the heart of Zion, offering students the choice for a small high school experience. Both schools prepare students with the singular goal "To ensure that students graduate ready for college, a career, and life."

At D126, our mission is to promote self-worth, social responsibility, and lifelong learning in partnership with our community. Our vision is to empower students to thrive in today's global society.

#### General Summary:

The School Social Worker is part of an interprofessional approach to understanding and providing help for children who are having problems using school effectively. These children manifest social, emotional, or behavioral difficulties, which interfere with their learning and/or overall functioning. The School Social Worker is a member of the district's support services team and provides consultation, assessment, intervention, and counseling services to the district's students, under the direction of his/her assigned program Division Chair(s) and Director of Special Education, in accordance with all policies, rules, and regulations of the district.

#### Essential Duties and Responsibilities:

The position of School Social Worker has several important components. The components and defining activities include:

#### Consultation:

1. Consults with school personnel to identify children who should be referred for individual case study.

2. Provides behavioral consultation to teachers when needed and suggests appropriate treatment plans for individual students.
3. Provides parent support and consultation.
4. Works cooperatively and collaboratively with counselors, teachers, case managers, and administration.
5. Attends all required meetings.
6. Presents workshops and/or in services on a variety of topics as the need arises.
7. Demonstrates flexibility to accommodate situations requiring immediate attention.
8. Serves as a resource person for teachers, parents, and community mental health programs.
9. Implement prevention, early identification, and intervention strategies to support student wellness, addressing substance use and related social-emotional needs, including timely, documented crisis intervention focused on student safety and risk reduction.
10. Conduct comprehensive assessments and develop, implement, and monitor individualized intervention plans that incorporate goal setting, coping skill development, and support students' progression through stages of change.
11. Additional duties as assigned by the Executive Director of Community Engagement and Student Success.

### **Assessment and Intervention:**

1. Performs a variety of assessments and rating scales, including: observation, interview, behavioral/personality, achievement and learning environment.
2. Completes reports in a timely manner.
3. Maintains expertise in appropriate formal Adaptive Behavior Scales.
4. Initiates and completes Adaptive Behavior Scales on identified students.
5. Functions as a positive and contributing member of the IEP, PST, and RtI teams.
6. Works with personnel and parents towards achieving a better understanding of students' growth and development and makes pertinent recommendations for remediation and intervention.
7. Initiates linkage and maintains follow up services to community agencies on behalf of identified students.
8. Collaborates with other team members to make recommendations, which will lead to meaningful educational experiences for the child.
9. Maintains and updates records of students in a timely manner.
10. Facilitates IEP Goal Writing Process.
11. Collaborates with the IEP team on writing domain paperwork.

### **Counseling:**

1. Provides specific group counseling.
2. Provides individual counseling to students.
3. Provides student support both in and outside of the classroom.
4. Provides timely crisis intervention to students, school, or community.
5. Serves as a member of the Crisis Team as issues of concern arise.
6. Refers students and parents to appropriate services within the school and community.

### **Other:**

Provides other related duties as assigned by the Director of Special Education or Division Chair.

### **Knowledge, Skills, and Abilities:**

- Possesses excellent oral and written communication skills.
- Able to work cooperatively in a team environment.
- Competent in performing a high degree of detailed work.
- Able to work well under pressure, problem solve, and meet deadlines.

- Able to remain flexible and adapt to changing demands.
- Able to maintain confidentiality and use good judgment.
- Able to multitask and work with minimal supervision.
- Able to commute between and provide services for multiple sites as scheduled.
- Demonstrates a commitment to professional growth.
- Maintains proper professional attire.

**Education and Experience:**

**Recommended:** A Master’s degree in Social Work (MSW) from an accredited college or university is required, along with current, active Illinois licensure as a Licensed Clinical Social Worker (LCSW) or equivalent, and/or School Social Work certification. Excellent communication skills and the ability to build positive rapport with high school students are essential. Specialized training or certification in substance abuse counseling, such as CADC or LCDC., is a plus.

**Physical Requirements:**

	0-24%	25-49%	50-74%	75-100%
<b>Seeing:</b> Must be able to read reports and use the computer.				X
<b>Hearing:</b> Must be able to hear well enough to communicate with staff, students, et.al. in the office and via telephone.				X
<b>Standing/Walking/Mobility:</b> Must be able to stand to access files and operate office machines, mobility within the office area and building.				X
<b>Climbing/Stooping/Kneeling::</b>			X	
<b>Lifting/Pulling/Pushing:</b>			X	
<b>Dexterity/Repetitive Motion:</b> Must be able to perform small hand motions such as writing, typing, using phone systems, etc.				X

**Physical Dimensions:**

Medium Work: Exerting up to 20-40 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or up to 5 pounds of force constantly to move objects.

**Salary Range:** \$58,000 - \$63,000 annually based upon candidate’s relevant educational attainment and experience as per Collective Bargain Agreement.

**Benefits:**

- Health, Dental and Vision Insurance for employee and optional family plans.
- Teacher Retirement System (TRS) paid by the Board of Education
- Sick and Personal Leave
- Bereavement
- Tuition Reimbursement

**Note:**

The statement herein intended to describe the general nature and level of work being performed by the employee assigned to this position. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Should the needs of the district and/or scope of responsibilities assigned to an employee’s supervisor necessitate change, evaluation and modification of job descriptions may be required.