



*Marquardt School District 15
Job Description*

Title: Teacher

Qualifications:

- Holds a minimum of a bachelor's degree from an accredited university or college
- Meets all current licensure requirements including endorsement in the appropriate teaching areas, as determined by the state of Illinois
- Demonstrates current pedagogical practices in the classroom through participation in a professional learning community
- Demonstrates content knowledge in the area they will be teaching

Beliefs:

- All students can learn
- We will be invested in our students, our school, our district and our community
- We will be supportive colleagues and team members
- We will be proactive problem solvers
- We will be effective and reflective practitioners

Duties and Responsibilities:

1. Planning and Preparation

- Demonstrates content knowledge and makes connections between content and all relevant disciplines
- Understands adolescent development, particularly the typical developmental characteristics of age group assigned, and displays an understanding of how students learn
- Establishes and clearly articulates instructional outcomes based upon district curriculum guidelines, content standards, best practice and Illinois State Standards
- Utilizes resources as appropriate to enhance content and pedagogical knowledge
- Uses formative and summative assessment results to plan and modify instruction
- Demonstrates knowledge of current technology resources and utilizes technology tools to enhance instruction and student engagement

2. Classroom Environment

- Creates an environment of respect and rapport
- Establishes a culture for learning that fosters student engagement
- Establishes and manages classroom procedures to maximize learning
- Effectively manages student behavior through the implementation of classroom rules and clear expectations consistent with PBIS (positive behavioral intervention and support) school expectations

3. Instruction

- Clearly communicates expectations for learning
- Uses questioning and discussion techniques to successfully engage all students in the learning process
- Engages students in the learning process through instructional strategies that intellectually involve students with the content
- Uses formative and summative assessment data to drive instructional decision-making and provide students with meaningful feedback
- Demonstrates flexibility and responsiveness to ensure that all students learn

4. Professional Responsibilities

- Reflects on teaching in order to improve instruction
- Communicates with students and families about student progress in a timely manner and in a fashion that demonstrates respect for cultural norms
- Maintains accurate records in accordance with district guidelines
- Advocates for students and seeks necessary resources to ensure student success
- Develops and maintains professional relationships with colleagues, collaborates around district initiatives, and contributes to the school and district in a variety of ways
- Seeks professional development opportunities and welcomes professional feedback
- Demonstrates professionalism in all areas by displaying integrity and ethical conduct in behavior, attire, and communications

Evaluation:

- The school principal and/or immediate administrative supervisor will serve as the qualified evaluator with the evaluation incorporating the guidelines established in the Marquardt District 15 Professional Growth and Evaluation system

Terms of Employment:

- Employment determined by school calendar
- Salary and benefits to be established in the Negotiated Agreement with the Board of Education and the Marquardt Education Association

Physical Demands

- While performing the duties of this job, the employee is regularly required to stand, walk, talk, hear, taste, and smell. The employee is occasionally required to sit; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 40 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Work Environment

- While performing the duties of this job, the employee regularly works inside but could occasionally be outside and is subject to noises associated with an educational environment both indoors and outdoors that is deemed moderate. The employee works in an educational



setting with children of varying ages and abilities is directly responsible for the safety, well-being, and work output of students. Duties may occasionally be performed in libraries, cafeterias, parking lots, gymnasiums, auditoriums, hallways, and on field trips away from the school.