

Marquardt School District 15 Job Description

Job Title: Social Worker

Supervises: NA

Primary Evaluator: Principal and Assistant Principal

Position Type: Related Services

Reports To: Principal

Role Purpose:

The School Social Worker supports students and families to improve social, emotional, behavioral, and academic outcomes. This role involves collaboration with school staff, parents, and external stakeholders to develop and implement intervention strategies, assessments, and support plans to facilitate student success.

Qualifications

- Illinois Type 73 School Service Personnel Certificate, endorsed for Psychology
- Minimum of a Master's Degree in Social Work (MSW) from an accredited institution
- One year of full-time, supervised internship in a school setting
- Bilingual, Spanish speaking preferred

Knowledge and Skills

- Understanding of child and adolescent development, family systems, and social determinants of learning and behavior.
- Expertise in social-emotional assessments, crisis intervention, and counseling techniques.
- Knowledge of federal and state regulations regarding special education, IEP development, and student support services.
- Familiarity with behavior management strategies and intervention techniques for students with diverse needs.
- Awareness of multi-tiered systems of support (MTSS) and Positive Behavioral Interventions and Supports (PBIS) frameworks.
- Knowledge of ethical and legal guidelines in school social work, including confidentiality and FERPA compliance.
- Understanding of mental health disorders and their impact on student learning and behavior.
- Familiarity with academic and behavioral intervention strategies for diverse student populations.

Beliefs

- Students are General Education students first, who have special needs.
- Special education is the responsibility of everyone.
- Students with special needs have the right to access the rigor of their grade level curriculum
- Special Education is a service, not a place (or person).
- We write IEPs for students, not programs.
- Special education is a place you visit, not live.

Essential Responsibilities

- Conduct social-emotional assessments and evaluations of students' needs.
- Provide individual and group counseling to students to address social, emotional, and behavioral issues.
- Collaborate with teachers, parents, and staff to develop and implement intervention plans.
- Participate in multidisciplinary team meetings to develop Individualized Education Plans (IEPs), Behavior Intervention Plans (BIPs), and other student support initiatives.
- Consult with school staff and parents to develop intervention strategies and evaluate their effectiveness.
- Serve as a key member of the school crisis intervention team.
- Provide training and resources to school staff and parents on topics related to social-emotional learning, mental health, and family support.
- Maintain accurate and confidential records of student assessments, interventions, and progress.
- Ensure adherence to district policies, federal and state education laws, and ethical standards in social work.
- Complete IEP documentation, social development studies, and progress reports as required.
- Stay informed on best practices in school social work, assessment tools, and intervention strategies.
- Attend professional development sessions and school improvement activities.
- Participate in school-wide initiatives and events beyond the regular workday as needed.

Work Environment

While performing the duties of this job, the employee regularly works inside but could occasionally be outside and is subject to noises associated with an educational environment both indoors and outdoors that is deemed moderate. The employee is regularly required to sit; climb or balance; and stoop, kneel, crouch, or crawl. Work requires some lifting, pulling or pushing during the normal performance of tasks and responsibilities. The employee works in an educational setting with children of varying ages and abilities and is directly responsible for the safety, well-being, and work output of students. Duties may be performed in libraries, cafeterias, parking lots, gymnasiums, auditoriums, hallways, and on field trips away from the school. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Terms of Employment: Salary is in accordance with the teacher salary range for MSD15

Reviewed/Revised: April 15, 2025