July 23, 2024

East Aurora School District 131 has the following opening(s) for the 2024-2025 school year and will accept applications from candidates who may be interested in the position(s) listed below. Medical, dental, vision, and term life insurance policies are available.

VACANCY NOTICE

POSITION TITLE: Special Education Instructional Teacher
(2 Positions)

BUILDING(S): Gates Elementary School

TERMS OF EMPLOYMENT: Days and salary as per the Collective Bargaining Agreement

IMMEDIATE SUPERVISOR: Building Principal or Designee

EVALUATION PROCEDURES: Per the Collective Bargaining Agreement

START DATE: August 19, 2024

JOB ID: 21798

QUALIFICATIONS:

1. Applicants must hold a Bachelor’s Degree from an accredited college or university and be properly certified to meet Illinois Teaching License Standards. A Professional Educator License (PEL) with elementary endorsement, LBS1 or LBS2 endorsements required and ESL endorsement preferred.
2. Knowledge of Special Education programming, laws, procedures, and paperwork.
3. Teaching experience preferred.
4. Displays quality work through accuracy and attention to detail.
5. Committed to continuous improvement and data based decision-making.
6. Effective written, verbal and technology based communication skills.
7. Works effectively and productively as a member of a team.
8. Ability to work with a linguistically and culturally diverse public.

JOB DESCRIPTION / RESPONSIBILITIES:

1. Teach courses in the subject area utilizing the common core/content area standards, social emotional standards, curricula and materials adopted by the Board of Education.
2. Designs the individualized education plan (IEP) for each assigned student which education program is consistent with the total educational philosophy of the district, common core and state and federal law.

3. Engage the learners in differentiated learning experiences appropriate to their skill levels and developmental needs and adapt curriculum as needed based on the identified needs of the students.

4. Differentiate instruction to meet the needs of learners in individual or small group instruction.

5. Develop and submit lesson plans, as required.

6. Monitor and oversee services provided by teacher assistants and/or other support personnel assigned to classroom and/or student in classroom.

7. Maintain accurate, complete and correct general education and special education records as required by law, district policy and administrative regulations.

8. Act as case manager for all assigned students.

9. Administer and/or monitor state, district and local assessments, as required.

10. Submit reports to the appropriate person(s), as required.

11. Complete and submit paperwork and reports to the IEP database in a timely fashion to ensure compliance to all district, local, state and federal guidelines.

12. Demonstrate a high level of professionalism with the ability to maintain confidentiality and personal flexibility in all areas.

13. Communicate with parents, administrators and all other applicable school personnel the student’s academic, social/emotional progress and accommodations.

14. Participate in program development, and in the selection of materials and equipment to support and supplement instruction.

15. Direct and supervise students, implement MTSS and maintain and document discipline both in and out of the classroom during the assigned workday.

16. Develop students’ critical analysis skills through group discussions using a variety of mass media and literature.

17. Use subject matter knowledge, teaching and learning, and technology to facilitate experiences that advance student learning, creativity, and innovation in both face-to-face and virtual environments.

18. Exhibit legal and ethical behavior in their professional practices; follow and implement all district rules, regulations, practices and policies.

19. Continuously improve professional practices, model lifelong learning, and exhibit leadership in the school and professional community.

20. Work cooperatively with all staff to deliver educational services relating to the instruction of children.

21. Encourage students to think independently and express original and creative ideas.

22. Participate in / attend building and district meetings, as required including PLC team meetings.

23. Maintain professional competence through in-service education activities provided by the district and/or in self-selected professional growth activities.

24. Takes all necessary and reasonable precautions to protect students, equipment, materials and facilities. Provides appropriate safety instruction.

25. Perform any other duties and responsibilities related to the department as may be requested by then Student Services/Special Education Administrative Team,
Principal or designee.

APPLICATION PROCEDURE:

Applications should be completed online at https://www.d131.org. Position(s) will remain open until filled. East Aurora School District 131 is an Equal Opportunity Employer.