



Keeneyville School District #20

Position: Long Term Substitute/Intervention Support

Reports to: Building Principal

Employment: 181 days (1-year teacher contract) per collective bargaining agreement with the Keeneyville Education Association

Qualifications:

Professional Educator License (PEL) registered in DuPage

1. Appropriate teacher certification as set by Article 21 of the Illinois School Code
2. Elementary teaching experience within the last five years preferred
3. Flexibility in working in several grade levels

Duties and Responsibilities:

Planning and Preparation

1. Demonstrate knowledge of content and pedagogy.
2. Demonstrate knowledge of students.
3. Selection of appropriate instructional goals based on evidence and required mastery of Illinois Learning Standards incorporating the Common Core.
4. Demonstrate knowledge of resources to support effective student learning.
5. Design coherent instruction based on mastery of the Illinois Learning Standards incorporating the Common Core.
6. Effectively assessment student learning and document evidence of student learning, growth, and mastery of standards.

Classroom Environment

1. Create a learning environment of respect and rapport
2. Establish a positive culture for learning
3. Effectively manage classroom procedures
4. Effectively manage student behavior
5. Organize physical space to support student learning

Instruction

1. Communicate clearly and accurately
2. Use questioning and discussion techniques that challenge students to build higher order thinking skills
3. Engage students in their learning
4. Provide feedback to students
5. Demonstrate flexibility and responsiveness in instruction to ensure students' needs are being met where they are and that individual student growth is supported
6. Collect and analyze data to monitor growth within interventions
7. Collaborate with reading specialist and classroom teachers



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Professional Responsibilities

1. Be an active, enthusiastic member of a professional learning community
2. Reflect on teaching
3. Maintain accurate records
4. Communicate with families
5. Contribute to the school and district
6. Grow and develop professionally
7. Show professionalism
8. Adhere to Board Policy and corresponding administrative regulation