

JV Baseball Coach Job Description

Job Summary – JV Baseball Coach:

The JV Baseball Coach is employed to help each participating student athlete achieve a high level of involvement in class activities and sport related events and to responsibly supervise all activities ensuring appropriate student conduct. Student behavior should follow expectations as outlined in the school's student handbook. To instruct student athletes in the fundamentals, rules, strategies and physical training needed for individual and team success that leads to pride, self-confidence and self discipline.

Position Duties, Responsibilities and Minimum Expectations:

The following functions are considered essential to this position

1. Coaches will plan, schedule and implement a regular program of training and attend all practices, competitions, meetings and activities for each sport. Coaches will communicate and coordinate on a regular basis with the Athletic Director.
2. Unless otherwise excused, each person accepting a coaching assignment will be expected to attend all practices and games, parent meetings or teacher conferences, awards events, and meetings called by the administration or Athletic Director, including but not limited to a pre-season coaches meeting and a pre-season parent/athlete meeting.
3. Supervise approximately 10-15 student athletes in tryouts, practices, competitions, other outings until student's transportation arrives. Maintains discipline, addresses grievances and works to create good morale, cooperation and team unity.
4. Provides training rules and any other regulations and requirements to each athlete.
5. Selects student managers, assistants and statisticians as needed.
6. Dedicate approximately 15 hours per week during regular season, and 2 hours per day, per week in preseason and postseason.
7. Initiates programs and follows policies concerning injuries, medical attention and emergencies including the completion of proper forms and reporting requirements.
8. Coordinates with the Head Coach regarding student suspension and related communication with parents.
9. Advises Head Coach about requirements for tournaments and sports events, and recommends policy, method or procedural changes. Participates in the budget planning process with the Head Coach including requirements for the next season and equipment guidelines on type, style, color and specifications.
10. Accountable for all equipment and submits to the Head Coach notice of any equipment lost or not returned. Submits an annual inventory and records of equipment.
11. Monitors and examines locker rooms and areas used before and after practice and checking on the general cleanliness of these areas.
12. Promotes the sport within the school and outside the school through news media, youth programs or any other feasible manner. Responsible for content, quality, effectiveness

and accuracy of any oral or written release to the media, including competition results to the local papers. Maintain good public relations with the media.

13. Coaches will seek Professional Development by completing a course, workshop, or rules clinic in the specific activity.

Evaluation:

Evaluation will be based on ability and effectiveness in carrying out the responsibilities of the position as outlined. Performance will be reviewed and supervision will be provided by the Head Coach on an ongoing basis and annually at the completion of the activity.

Minimum Qualifications, Experience, Knowledge, Skills and Abilities:

1. Comply with NHIAA by-law regulations regarding coaches' eligibility.
2. Working knowledge of Athletic Policies.
3. Knowledge of the existing athletic system, state and league regulations.
4. Understands chain of authority and refers issues and grievances through proper channels.
5. Reputable background working with youth.

Licensure and Certification Requirements:

1. Currently, you must have a current, valid Illinois Teaching, School Administrator, Substitute Teaching, School Psychologist, School Counselor, School Social Worker Certificate or be retired from teaching to meet the IHSA By-Law requirement to coach without going through an IHSA coaching certification program.
2. If you have none of the above then you will need to complete your ASEP Certification (American Sport Education Program). It can be located at the Human Kinetics/ASEP Coach Education Center home page. The program includes every component to become a Certified Non-Faculty Coach in Illinois. The package includes IHSA Coaching Orientation (50 questions), includes IHSA By-Law Exam (25 questions), and Sport First Aid (75 questions).

Other Considerations and Requirements:

1. Undergo a criminal background check.