

MINOOKA COMMUNITY CONSOLIDATED SCHOOL DISTRICT 111
JOB DESCRIPTION

Job Title: **1:1 Nurse**

Reports To **Health Services Coordinator
and/or Building Principal**

Work Schedule: **8 hrs/day**

SUMMARY: The 1:1 Nurse provides individualized health services to a student with significant medical needs, including care during transportation to and from school, throughout the academic day, and possibly during after-school activities. This role ensures the student’s safety, supports medical protocols, and assists with activities of daily living, all while promoting access to education in a safe, supportive environment. The 1:1 Nurse collaborates appropriately with school staff, family, and administration to maintain continuity of care and adherence to medical orders.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The frequency and percentage of time of duties may vary based on building assignment.*

Job Tasks & Descriptions
1. Provides direct, individualized care to one student in accordance with physician orders, the student’s Individualized Health Plan (IHP), Emergency Action Plans, and Individualized Education Plan (IEP).
2. Accompanies the student on the school bus to and from school, monitoring for medical needs and responding to emergencies as needed.
3. Administers medications and procedures as ordered, as well as other skilled interventions as required.
4. Monitors and manages students’ medical supplies and equipment during transport and throughout the school day.
5. Continually observes for changes in student’s health status and responds promptly and appropriately according to Emergency Action Plans and medical orders to ensure safety and continuity of care.
6. Maintains up-to-date, accurate, confidential documentation in accordance with district policy and nursing standards.
7. Reports to parents, school personnel, administration on student health matters, as both appropriate and necessary.
8. Demonstrates professionalism, discretion, and compassion in all interactions with student, family, student body, and school staff.
9. Accurately records services rendered as well as interprets and explains records, reports, activities, accommodations, and medical interventions.
10. Advises appropriate staff on health matters, regarding student health concerns when appropriate and necessary.

11. Demonstrates a positive demeanor in all communications with students, staff and parents/families which aides in promoting a positive, safe environment for all stakeholders.

12. Adheres to all nursing practices outlined within the Illinois School Code and Illinois Nurse Practice Act, including the proper storage and administration of student medications as well as all documentation associated with student records.

13. Performs other tasks and responsibilities as assigned by direct supervisor(s).

EDUCATION AND RELATED WORK EXPERIENCE:

- CNA or higher
- Current Illinois Registered Nurse License

LICENSES, REGISTRATIONS or CERTIFICATIONS:

- Valid driver's license
- Criminal background check required for hire; employment contingent on appropriate results.
- Current CPR in Basic Life Support is required
- Training in condition-specific care as required (i.e. seizure management, adrenal insufficiency management, ostomy care, central line monitoring)