

CHAMPAIGN COMMUNITY UNIT SCHOOL DISTRICT NO. 4  
Champaign, Illinois

Title: General Cafeteria Worker

Qualifications:

1. High school diploma or equivalent, or compensating experience
2. Ability to bend, stoop, turn, squat, and lift up to thirty (30) pounds
3. Good human relations and communication skills
4. Must successfully pass the Illinois Department of Public Health Food Handler Training within thirty (30) days of hire

Reports To: Lead Cafeteria Worker/Cafeteria Coordinator, Director of Food Service or designee, and Building Principal or designee

Supervises: N/A

Objective: To provide students attractive and nutritious meals in an atmosphere of efficiency, cleanliness, and warmth

Performance Responsibilities:

- A. Assists in the preparation of food and prepares the cafeteria counter
- B. Serves students and staff from the cafeteria counter in an effective and pleasant manner
- C. Removes used dishes and assists in the cleaning of counters, tables, and furnishings in the dining area
- D. Maintains the trash and garbage collection area in a neat and sanitary fashion
- E. Washes dishes and utensils
- F. Attends all professional development and other meetings called by the Director of Food Service
- G. Assists in cleaning hot and cold satellite carts as directed
- H. Checks students for accuracy, assuring the correct components are taken for Federal and State reimbursement
- I. Collects and accurately records money deposits from students
- J. Notifies Director of Food Service if intervention is necessary for those students who are over-charging
- K. Carefully follows all government rules and regulations
- L. Carefully follows all District policies and procedures
- M. Performs other related duties, as assigned

Terms of Employment: Work year to be established by the Board of Education; salary and benefits as stipulated in the collective bargaining agreement

Evaluation: Performance will be evaluated by the Director of Food Service and Building Principal or his/her designee in accordance with the District's plan for evaluation of Educational Support Professionals (CESP)

FLSA Status: Non-Exempt

Status: Created 2009  
Qualifications Revised (per CESP contract negotiations) October 5, 2016