

Illinois law requires Teacher Aides/Paraprofessionals to be licensed through the Illinois State Board of Education (ISBE). To qualify for a license you must be at least 19 years of age and have proof of one of the following:

- an Associate's Degree or higher
- a minimum of 60 approved college hours (which shall not include any remedial or developmental coursework)
- a High School Diploma or GED and a score of 460 or higher on the ETS Parapro test
- a High School Diploma or GED and the following scores on the ACT Workkeys: Applied Mathematics/Applied Math (with a score of 4) and Reading for Information/Workplace Documents (with a score of 4)

Once you have the necessary hours, you must apply for and be granted a license by ISBE. The District does not approve college coursework or grant licenses. Additional details can be found [here](#).

**Important COVID-19-related Update: Under emergency rules adopted as a result of the COVID-19 pandemic, the State of Illinois has temporarily amended its Paraprofessional licensing requirements. Individuals who hold a high school diploma are eligible for a short-term, not-renewable approval that is valid for three years only. Before the validity period of this approval expires, the educator must pass the paraprofessional competency test and apply for a permanent license. Candidates who fail to do so will NOT be permitted to continue to work as a paraprofessional once the temporary license expires.**

✳ Do you currently hold an active State of Illinois Paraprofessional License, Substitute Teaching License, or (Regular) Teaching License? ☐ Yes ☐ No

✳ If you answered "No" to the previous question, are you able to provide official college/university transcripts showing an Associate's Degree or higher OR successful completion of at least 60 college hours (which shall not include any remedial or developmental coursework) **at the time of hire**? ☐ Yes ☐ No ☐ N/A

✳ If you answered "No" to the previous questions, do you have a high school diploma/GED AND have you already **taken and passed** the ETS Parapro test with a score of 460 or higher OR the ACT Workkeys test with an Applied Mathematics/Applied Math score of at least 4 and a Reading for Information/Workplace Documents score of at least 4? ☐ Yes ☐ No ☐ N/A

✳ If you answered "No" to the previous questions, do you have in your possession a high school diploma/official transcript with a graduation date posted or the GED Equivalent? ☐ Yes ☐ No ☐ N/A

✳ **Please note that candidates who do not hold an active license, have an Associate's Degree or higher, or have at least 60 college hours are NOT eligible for an interview until AFTER they have successfully passed one of the required tests, unless they meet the short-term licensure requirements described above.** ☐ Yes

**Please also note that no candidate will be permitted to actually begin work until a valid license is held.**