



DATE: February 22, 2018

POSITION: Bus Driver

Qualifications:

- Possess a Commercial Driver's License (CDL), class B with a P, S, and air brake endorsements
- Pass a DOT physical and pass a pre hire drug test and comply with the federal DOT random drug testing program
- Must be capable of operating all fleet vehicles used for transporting the students
- Must be capable of backing and turning around vehicles that are 35 feet or longer
- Must be able to understand mechanical functions, and report vehicle defects
- Must be able to deal effectively with children and parents
- Must be able to control bus and students at the same time
- Prefer certification in CPR and basic First Aid

Duties and Responsibilities:

- Assures the safety of passengers at all times
- Attendance and punctuality to assignments required
- Ability to bend, lift and perform overhead work
- Maintain discipline on the school bus as according to policy and offers due process to all students and follows through with appropriate documentation when needed
- Perform daily inspections, fuel and maintain all fluid levels at appropriate levels and report defects immediately on the appropriate form
- Comply with pick-up and drop-off locations and times
- Continually update your route description and indicate by initialing weekly
- Report all accidents immediately.
- Comply with the district policies, procedures, transportation handbook and the beginning school bus driver manual
- Comply with all directives from supervisors whether written or verbal
- Ensure mirror system alignment
- Attend training and meetings as required
- Operates radio to communicate with supervisors when problems, emergencies or disruption of regular service occur
- Conduct emergency evacuation drills
- Drivers expected to safely accomplish duties in all varying weather and road conditions
- All other duties as assigned
- Minimum of two (2) hours daily

To apply, please complete the online application at:

<https://www.applitrack.com/wisd/onlineapp/JobPostings/view.asp?FromAdmin=true&AppliTrackJobId=8033>

Julia Butler

Director of Human Resources

EQUAL OPPORTUNITY EMPLOYER