

... A.E.R.O. SPECIAL EDUCATION COOPERATIVE ...

7600 S. Mason Avenue • Burbank, IL 60459

(708) 496-3330

JOB DESCRIPTION: Adapted Physical Education Teacher

QUALIFICATIONS:

- Hold a registered, valid Illinois Certificate / Professional Educator License in Physical Education.
- State endorsement in Adapted Physical Education or qualifications to receive APE endorsement / approval.

REPORTS TO:

- A.E.R.O. Program Supervisor, District Special Education Supervisor, and/or Building Principal

The essential functions of this position include, but are not limited to, the responsibilities and functions specified herein.

GENERAL RESPONSIBILITIES:

1. Assume responsibilities for continued professional growth, to achieve and maintain high standards of professional competence.
2. Assume other duties and responsibilities as assigned by the program supervisor and/or principal.
3. Support and act in accordance with all A.E.R.O. Governing Board goals, objectives and policies, The School Code of Illinois, and other federal and state laws.
4. Communicate using current disability-related terminology and Illinois School Code mandated terms and definitions.
5. Assume appropriate roles as adult model, consultant and educator.
6. Obtain Illinois School Bus Driver Permit when requested by program supervisor/principal for the purpose of transporting students to community-based activities.
7. Demonstrate knowledge of students' needs, including but not limited to: educational, medical, physical, sensory, speech/language, social/emotional, recreational, vocational, etc., as established by a multi-disciplinary team and implemented as needed.
8. Maintain strict confidentiality regarding all matters pertaining to students and personnel.
9. Demonstrate effective organizational skills, time management, and flexibility in order to meet students' needs.
10. Regular and prompt work attendance.

PERFORMANCE RESPONSIBILITIES:

1. IEP/ELIGIBILITY MANAGEMENT

- A. Provide Adapted Physical Education services to students as required through the development of Individual Education Plans.
- B. Administer and interpret Adapted Physical Education evaluations for students suspected of having gross motor, cognitive, behavioral and/or processing deficits.
- C. Maintain accurate Adapted Physical Education records and reports as required, including data collection and summarization of APE goals and objectives.
- D. Recommend discontinuation of services when the student has achieved criteria as stated in the Individual Education Plan.
- E. Develop, write, and/or modify IEPs and/or treatment plans.

2. SERVICE DELIVERY

- A. Plan programming to incorporate the individual educational program needs, including implementation of behavior intervention plans.
- B. Work directly with the classroom team and district physical education teacher to establish and maintain an integrated Adapted Physical Education program when needed.
- C. Utilize a variety of techniques and methods to develop an appropriate Adapted Physical Education program to meet individual needs.
- D. Establish and maintain student behavior by utilizing positive behavior management strategies, including but not limited to using physical intervention strategies and implementing token economy systems with consideration of individual program emphasis and student needs.
- E. Must be able to lift and / or move up to 50 lbs. and/or occasionally assist in lifting or transferring up to 100 lbs.
- F. Share in the responsibilities of the physical needs of the students, including but not limited to:
 - 1. Positioning – as part of programming needs
 - 2. Lifting
 - 3. Transferring
 - 4. Physical management including restraining
- G. Demonstrate appropriate use and care of student's personal equipment including, but not limited to braces, walkers, communication systems, splints, wheelchairs, etc.
- H. Make referrals to other professionals or agencies when needed.

3. TEAM MEMBER

- A. Establish and maintain regular communication/planning with all school personnel involved with each student. Work directly with all related service personnel as part of an integrated educational team.
- B. Participate in meetings when appropriate, including but not limited to, multidisciplinary conferences and annual reviews as a member of the special education team.
- C. Coordinate instructional assistants, staff and other individuals participating in the Adapted Physical Education program.
- D. Assist A.E.R.O/District personnel when transitioning students from one program to another.