

Reports to: Principal & CTE Director

Primary Purpose:

Provide students with appropriate learning activities and experiences in the subject area assigned to help them fulfill their potential for intellectual, emotional, physical, and social growth. Enable students to develop competencies and skills to function successfully in society.

To support the full continuum of Agriculture pathway to develop, implement, maintain, and evaluate effective instructional programs to ensure that each student meets and exceeds the standards.

Contribute to the CTE program as a whole and to the growth of students involved in the program.

Qualifications:

Education/Certification:

Bachelor's degree from accredited university

Master's degree preferred

Valid Texas teaching certificate with required endorsements or required training for subject and level assigned

Successful completion of 20 Hour Texas School Bus Driver Safety Training Certification Class, and Class B commercial driver's license obtained by March 1 of the first year of District employment and maintained thereafter.

Demonstrated competency in the core academic subject area assigned

Special Knowledge/Skills:

Knowledge of agricultural science and technology

General knowledge of curriculum and instruction

Ability to instruct students and manage their behavior

Ability to supervise agricultural field experiences

Strong organizational, communication, and interpersonal skills

Experience:

At least years in Agricultural education, industry, or leadership

Major Responsibilities and Duties:

Instructional Strategies

- Oversee Supervised Agricultural Experience Program (SAEP), including assisting students in selecting and managing projects and supervising school farm.
- Serve as advisor to local FFA chapter, including planning and conducting leadership, citizenship, cooperative, career development, and competitive activities for students at local, regional, and state level.
- Assist with planning and delivery of adult education and community programs relating to agricultural science and technology.

- Develop and implement lesson plans that fulfill the requirements of District's curriculum program and show written evidence of preparation as required.
- Prepare lessons that reflect accommodations for differences in student learning styles.
- Present subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations.
- Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned.
- Conduct assessment of student learning styles and use results to plan instructional activities.
- Work cooperatively with special education teachers to modify curricula as needed for special education students according to guidelines established in Individual
- Work with other members of staff to determine instructional goals, objectives, and methods according to District requirements.
- Plan and supervise assignments of teacher aide(s) and volunteer(s).
- Use technology to strengthen the teaching/learning process.

Student Growth and Development

- Help students analyze and improve study methods and habits.
- Conduct ongoing assessment of student achievement through formal and informal testing.
- Assume responsibility for extracurricular activities as assigned. Sponsor outside activities approved by the campus principal.
- Be a positive role model for students and champion the mission of Aledo ISD
- Serve as FFA Advisor as follows but not limited to:
 - Train and advise officers
 - Train and participate in Leadership Development Events
 - Train and participate in Career Development Events
 - Attend FFA contest, leadership campus, banquets, and conventions
 - Assist students with record book and applications for awards and scholarships
 - Supervise Agricultural Experience Projects including local and major livestock shows
 - Willing to travel (school Ag truck and trailer is available for use)

Classroom Management and Organization

- Create classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
- Manage student behavior in accordance with Student Code of Conduct and student handbook.
- Accompany and supervise students at all off-campus activities including contests, workshops, and field trips associated with the agricultural science program and FFA.
- Oversee process of maintaining facilities and equipment including school farm.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Assist in selection of books, equipment, and other instructional materials.

Communication

- Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers.
- Maintain a professional relationship with colleagues, students, parents, and community members.
- Use effective communication skills to present information accurately and clearly.

Professional Growth and Development

- Participate in staff development activities to improve job-related skills.

- Keep informed of and comply with state, District, and school regulations and policies for classroom teachers.
- Compile, maintain, and file all physical and computerized reports, records, and other documents required.
- Attend and participate in faculty meetings and serve on staff committees as required.

Leadership

- Manage budgets and resources for instructional materials.
- Plan and conduct organized programs of instruction and community involvement.
- Validate stock show entries and maintain accurate records.
- Supervise programming for Aledo ISD FFA Alumni & Parent Association activities.
- Supervise Aledo ISD Ag barn and work with maintenance personnel
- Manage agricultural facilities, equipment, and vehicles.
- Work with CTE department to place students in work-based learning/Practicum.
- Maintain a summer program including FFA activities
- Support all CTE programs as assigned.
- Perform other duties as assigned.

Communication

- Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers.

Supervisory Responsibilities:

- Ag Facilities
- Ag Event Coordination

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Frequent district and regional travel, occasional statewide travel, prolonged and irregular hours. Regular lifting and carrying moderate weight, frequent standing, stooping, bending, pulling, and pushing. Work outside and inside, on slippery or uneven walking surfaces, and around machinery with moving parts. Exposure to extreme temperatures and biological and chemical hazards.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Employee Signature

Date

Supervisor Signature

Date