

SPEECH/LANGUAGE PATHOLOGIST

QUALIFICATIONS

A. REQUIRED

- Master's degree in Speech/Language Pathology with a valid Arizona Speech-Language Pathologist certificate **or** Bachelor's degree in Speech/Language Pathology with a valid Arizona Speech-Language Technician certificate
- Ability to obtain licensure from the Health Department; either Speech Pathology License, Temporary Speech Pathology License or Limited Speech Pathology License
- High level of expertise with diagnostic procedures
- Thorough knowledge of current remediation methods and materials

B. DESIRED

- American Speech/Language and Hearing Association Certification in Speech/Language Pathology (CCC)
- At least one year of clinical and/or public school experience
- Bilingual skills

SUMMARY

The Speech/Language Pathologist provides itinerant remediation to students in the area of speech and/or language with activities directed toward the attainment of educational, district and school goals. He/she must be knowledgeable about the policies and procedures regarding Special Education within the District and be capable of integrating information from several sources into plans for appropriate educational programs for students with speech and/or language difficulties. The Speech/Language Pathologist establishes and maintains an atmosphere of mutual respect, self-worth, self-discipline, confidence, cooperation, consideration and responsibility.

Reports to: Department Head - Speech, Language and Hearing

ESSENTIAL FUNCTIONS

A. CURRICULUM AND INSTRUCTION

- Screens, evaluates and writes comprehensive reports on all students suspected of having speech and language difficulties
- Provides remediation to all students identified as having speech, language and/or hearing disorders
- Extends speech and language services to students in the classroom who are not on the caseload
- Is alert to special needs of students on the caseload who display learning, behavioral, or physical characteristics distinctive from the norm; refers such students for additional help through established procedures, when warranted

- Works with the Student Services Coordinator Assistant within each assigned school to schedule multi-disciplinary conferences
- Attends and contributes to MDC meetings
- Develops appropriate IEP's for all placed students in cooperation with parents and other school staff
- Refers students for consultative services, when warranted
- Maintains contact with parents to encourage continuation of the speech and language program in the home
- Participates as an active member of the school's child study team
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district-wide educational advancement in 21st Century Skills.
- Integrates knowledge and skills that are relevant to the 21st Century
- Performs related duties, as assigned

B. PROFESSIONAL DEVELOPMENT

- Maintains awareness of current developments in the area of speech and language through participation in activities such as conferences, in-service programs, professional organizations and university coursework

C. EVALUATION

- Evaluates student performance before and after remediation and maintains accurate, clear and concise records of pupil achievement and attendance
- Reviews placement of all students on the caseload, in accordance with district policy
- Notifies parents of student progress at required reporting times and at other times, when warranted by individual circumstances
- Participates in continuous program evaluation directed toward the constant upgrading of the effectiveness and efficiency of the program
- Utilizes information and insights gained from self-evaluation, student achievement and outside evaluators to modify and improve teaching performance

D. NON-INSTRUCTIONAL DUTIES

- Is accountable to the Executive Director of Student Services and the Principal or designee for knowledge of and compliance with appropriate laws, district policies and procedures, and verbal and written directives
- Advises Principal or designee and Student Services Coordinator of potential problems and cooperates in problem-solving
- Works closely with parents and the community to better the school's capability to serve the needs of students
- Supervises non-certified personnel and/or students
- Selects and requisitions equipment and remediation materials, in accordance with established budgetary procedures

ESSENTIAL FUNCTIONS – (continued)

- Maintains up-to-date inventory and end-of-year checks on all remediation materials and equipment
- Provides end-of-year disposition list of all students on the caseload
- Participates in departmental meetings, attends faculty meetings at assigned schools, and attends activities pertinent to school operations, as required
- Performs supervisory duties, in conjunction with school and extra-curricular activities, which are required for the health, welfare, and safety of students
- Is familiar with procedures utilized in reporting student accidents
- Exhibits patience, courtesy and tact when dealing with others
- Performs related duties, as assigned

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to multi-task in an office setting
- Ability to communicate clearly, both verbally and in writing
- Ability to concentrate for extended periods of time
- Ability to remain seated for extended periods of time
- Ability to prioritize and organize
- Ability to exercise judgment in accordance with established procedures
- Ability to work in small, cramped or confined spaces
- Ability to use office equipment such as telephones, computers, copies and printers
- Ability to apply strong statistical and analytical skills for documents and data
- Ability to meet deadlines and time constraints
- Ability to communicate with district personnel at all levels
- Ability to understand and carry out complicated written and verbal instructions
- Ability to work alone and as part of a team
- Ability to handle extended work hours and problem situations
- Ability to evaluate written material
- Ability to instruct, present and communicate in group settings
- Ability to see and hear at a normal range, with or without reasonable accommodations