

## **CAMPUS MONITOR**

### **QUALIFICATIONS**

#### **A. REQUIRED**

- High School diploma or equivalent
- Basic knowledge of safety practices and first aid
- Experience working with groups of students
- Equivalent combination of education/training/experience

#### **B. DESIRED**

- Experience with conflict resolution techniques

### **SUMMARY**

Assists certified personnel in the supervision of students during recess, lunch, and other break periods during the school day. Regular attendance is necessary to perform the essential functions of this position.

Reports to: Appropriate site administrator

### **ESSENTIAL FUNCTIONS**

- Monitors students in the cafeteria during meals, maintaining a safe and controlled environment
- Monitors students on the campus during recess and/or break periods and in the hallways during class change periods, maintaining a safe and controlled environment
- Monitors students awaiting school bus transportation, maintaining a safe and controlled environment
- Assists in monitoring campus ingress to ensure that visitors have valid purposes for being on the school campus
- Censors unsafe and unacceptable activities in accordance with the rules and standards established by the school's faculty through discussions with the students involved and, if necessary, refers students to appropriate certificated personnel
- Assists in facilitating appropriate campus activities
- Reports unsafe practices and equipment to appropriate certificated personnel
- Assists students injured during campus activities by immediate notification to supervisory certificated personnel
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district wide educational advancement in 21<sup>st</sup> Century skills
- Integrates knowledge and skills that are relevant to the 21<sup>st</sup> Century
- Performs other related duties as assigned

### **MENTAL AND PHYSICAL REQUIREMENTS**

- Ability to tolerate varied outdoor weather conditions
- Ability to work with exposure to noise
- Ability to walk and stand for extended periods of time
- Ability to see, hear and speak, with or without reasonable accommodations
- Ability to handle emergency situations