Education, Experience, and Licensure Requirements:
  ➢ Current New Mexico Educator’s License

Knowledge, Skills, and Abilities Required:
  ➢ Demonstrated ability to work with students, staff, and parents
  ➢ Ability to perform essential job functions and job task requirements

Reports To:             Principal/Director

Evaluation:           Performance of this position will be evaluated by the Principal/Director in accordance with the District evaluation plan.

Job Summary: To teach by implementing a flexible program and creating an environment favorable to learning and personal growth by: (1) encouraging students to develop skills, attitudes, and the knowledge needed to obtain a good foundation for continuous growth and development; (2) providing students with experiences which integrate the effective, cognitive, and psychomotor dimensions of learning; (3) establishing effective rapport with students and their parents; and (4) assisting students in developing positive feelings toward themselves and others.

Essential Functions:

Student Learning:

  - Communicates with and obtains feedback from students in a manner that enhances instruction.
  - Applies principles of student growth, development, and learning.
  - Manages the educational setting in a manner that promotes positive student behavior and a safe and healthy learning environment.
  - Recognizes student diversity and creates an atmosphere conducive to the promotion of positive student involvement and self-concept.

Instruction:

  - Demonstrates knowledge of the content area and approved curriculum.
  - Utilizes a variety of teaching methods and resources to guide the learning process toward the achievement of curriculum goals and objectives and communicates these to students.
  - Plans and implements a program of study that meets the individual needs, interests, and abilities of students and complies with New Mexico Standards and Benchmarks and the Alamogordo Public Schools’ curriculum goals and objectives.
  - Evaluates the learning progress of students on a regular basis. Prescribes effective programs, initiates referrals to appropriate school personnel, and provides progress reports as required.
  - Administers group standardized tests and other specified tests in accordance with the district testing program and evaluates results to maintain an effective program.
  - Provides directions and materials for substitute teachers. Plans for and supervises classroom aides, guests, and volunteers.
• Maintains accurate, complete, and correct records as required by law, District policy, and administrative regulation to gauge student growth.

• Makes provision for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms.

Professionalism:

• Fulfills the New Mexico State Teacher Competencies by level of licensure.

• Demonstrates a willingness to examine and implement change.

• Works productively with colleagues, parents, and community members.

• Follows and enforces administrative policies, instructional policies, state regulations, board policies, and school rules.

• Assists in the development, implementation, and review of the district’s program of instruction and is knowledgeable of all aspects of the program.

• Maintains professional competence through educational in-service activities and/or self-selected professional growth activities.

• Attends staff meetings and serves on staff committees as required.

• Serves as a responsible role model in appearance and conduct.

• Adheres to all health, safety, and sanitation policies of the School District and notifies the proper authorities when repairs or replacements are required in order to maintain established standards.

• Assists at other duty stations and performs other duties as assigned or directed by the supervisor.

• Performs the job task requirements determined for this position.

• Regular and predictable physical attendance in the workplace

• Complies with all District Customer Service policies and procedures

**Terms of Employment:** Nine months (184 days) per contract year with appropriate placement on the Certified Teacher Salary Schedule.

__________________________  ______________________
Employee                          Date

__________________________  ______________________
Supervisor                       Date