



SOCIAL WORKER

Early Childhood - 8th Grade

General Job Description:

The school social worker works in conjunction with students, parents, teachers, and the larger community to maximize the educational benefits of each child. Many functions of the social worker will be of a confidential or personal nature.

Qualifications:

A valid Illinois Professional Educator License (PEL) with a school social work endorsement and a minimum of a Master's degree in social work or equivalent and meet the applicable State certification and licensure requirements.

Specific Responsibilities:

Provides individual and/or group work with students as well as additional experiences to stimulate the students' social and emotional growth based on the State of Illinois learning standards and in accordance with the district intervention model.

Provides support to parents through individual contact, brief family interaction and/or parent education groups and workshops.

Collaborates and consults with teachers to ensure success for both general and special education students.

Ensures each child's work is meaningful, aligned to learning targets, balanced, and appropriate so that it promotes overall well-being.

Refers and acts as a liaison with other agencies, schools, medical facilities, and other social services in order to advocate for student needs.

Advises school administration and teachers on broad areas of mental health and education and develops in-service programs related to behavior management, community resources, etc.

Compiles social developmental histories including assessment of adaptive and functional performance as part of initial evaluations and reevaluations for special education.

In accordance with federal and state guidelines, completes appropriate IEP paperwork.

Works on an interdisciplinary team to develop IEP goals, functional analyses, and behavior management plans.

Provides crisis intervention including risk assessment and follow up intervention plans.

Attends district and building level department and team meetings.

Acts as a support and resource at building level team meetings.

Maintains appropriate certification and licensure including attending professional development workshops.

Essential Job Functions & Expectations:

- Strive to implement, by instruction and action, the district's philosophy of education and instructional goals and objectives.
- Take all necessary and reasonable precautions to protect students, equipment, materials and facilities.
- Assist in upholding and enforcing school rules, administrative regulations and Board policy.
- Make provision for being available to students and parents for education-related purposes outside the instructional day, when required or requested to do so under reasonable terms.
- Attend and participate in building and district meetings to promote effective communication and the efficient operation of the school.
- Serve on district committees which develop curriculum and enhance instruction; committee work beyond the regular school day will follow guidelines established in policy.
- Attend established traditional school-sponsored activities.
- Contribute to the decisions made by the district and building regarding budget, facilities, curriculum, professional development and personal well being.
- Work to establish and maintain open lines of communication with students and their parents, concerning both the broad academic and behavioral progress of all assigned students.
- Establish and maintain cooperative relations with others.
- Take an active part in the district approved teacher evaluation process.
- Provide for individual professional growth through an ongoing program of reading, workshops, seminars, conferences and/or advanced coursework at institutions of higher learning.
- Perform other responsibilities as assigned by the administration.

Reports to:

Director of Student Services
Building Principal, Assistant Principal
Superintendent of Learning and Growth

Terms of Employment:

The school social worker's appointment shall be reviewed annually. The school social worker's employment status will be comparable to any other non-supervisory certified staff member in the district.