



Argyle Independent School District

Job Title:	Barista	Exemption Status/Test:	Non-Exempt
Reports to:	SN Manager	Pay Grade:	SN2
Dept./School:	High School		

PRIMARY PURPOSE

Motivated, outgoing, and committed to providing outstanding customer service every day.

QUALIFICATIONS

Education/Certification:

- High School Diploma or equivalent.

Special Knowledge/Skills:

- Training and willingness to continue learning about food and beverage preparation.
- Exceptional listening and communication skills.
- Ability to walk, bend, and stand for extended periods.
- Ability to lift 40 pounds.
- A polite, engaging personality.
- Commitment to customer satisfaction and service excellence.
- Willingness to work as part of a high-energy, efficient team in a fast-paced environment.

Experience:

- Barista experience/food and beverage preparation or customer service preferred.

MAJOR RESPONSIBILITIES AND DUTIES

- Take orders and prepare coffee and specialty drinks adhering to all recipe standards, while also delivering exceptional customer service.
- Be knowledgeable and enthusiastic about coffee, tea and drink preparation and products
- Assist with setup, cleanup, stock work and handling of food items
- Being held accountable for cash drawer
Maintaining a clean and safe work environment
- Running side work/cleaning during and after shift
- The ability to communicate clearly and professionally with customers and coworkers

Supervisory Responsibilities:

- None

MENTAL DEMANDS / PHYSICAL DEMANDS / ENVIRONMENTAL FACTORS:

Mental Demands: Work with frequent interruptions; maintain emotional control under stress work; prolonged or irregular hours

Argyle ISD

Posture: Prolonged standing on concrete; frequent bending/stooping, pushing/pulling, and twisting

Motion: Continual walking; frequent climbing (ladder), grasping/squeezing, wrist flexion/extension, reaching/overhead reaching

Lifting: Frequent moderate lifting and carrying (over 30 pounds)

Environmental Factors: Work inside in a commercial kitchen environment; exposure to extreme hot and cold temperatures, extreme humidity, noise, vibration, microwaves, biological hazards (bacteria, mold, fungi), chemical hazards (fumes, vapors, gases), electrical hazards; work with hands in water; work around machinery with moving parts; work on slippery surfaces.

All employees are to follow district safety protocols and emergency procedures.

This document describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.¹

Signature

Date

Print Name

¹ Date Revised: 9/2024