





# ARIZONA STATE SCHOOLS FOR THE DEAF AND THE BLIND

## Class Specification

### **TRAINING AND EXPERIENCE:**

### **LICENSING/CERTIFICATION REQUIREMENTS:**

- Must be able to pass FBI/State background check or obtain IVP Fingerprint Clearance Card as position requires by policy, state or federal laws, Arizona Revised Statutes or Administrative Code.
- Defensive Driver Training Program to be completed by agency personnel that drive on State business



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**KNOWLEDGE OF:**

- Policies, procedures, and programs of the immediate work unit
- Principles and practices of administration and management
- Agency or program rules, regulations, and operating procedures

**DEMONSTRATED SKILL/ABILITY TO:**



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**ADA AND OTHER REQUIREMENTS:**

**Physical Activity –**

**Physical Requirements –**

**Visual Acuity –**

**Working Conditions –**

**Risk Level -**





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**EMPLOYEE:**

*I have reviewed the contents of the position description, and it accurately reflects my job. My acknowledgement indicates that I agree to the duties and tasks as assigned.*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**SUPERVISOR:**

*I have reviewed the contents of this position description with the employee.*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PROGRAM DIRECTOR/PRINCIPAL:**

*I have reviewed the contents of the position description, and it accurately describes this position.*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date