AUBURN SCHOOL DISTRICT
ENGAGE • EDUCATE • EMPOWER

EMERGENCY SUBSTITUTE TEACHER

Duties and responsibilities:

- Provide instruction to regular education and special education students;
- Manage a classroom in a safe and responsible manner;
- Work effectively with colleagues and administrators to accomplish building and district goals;
- Follow safe work practices and procedures and ensure safe and proper use of equipment at all times;
- Other duties and responsibilities as assigned.

Training and knowledge desired:

- Interest in and ability to work with students in formal and informal school settings;
- Ability to interact in a courteous and respectful manner with staff, students, and parents at all times;
- Strong skills, abilities, and background in content, methods, strategies, and technologies appropriate for subjects taught; i.e., reading, language arts, math, physical education, social studies, and science, etc.;
- Empathy and understanding of students at all grade levels;
- Ability to provide commitment toward self-improvement and continued professional growth;
- Ability and willingness to benefit from effective evaluation and supervision;
- Working knowledge of various electronic media, online resources, research and student learning data.
- All substitute teachers are required to complete District Stedi and SafeSchools training.

Requirements:

- Bachelor's degree and valid emergency substitute certificate, state of Washington; Official transcripts are required at time of hire;
- Ability to maintain strong, productive relationships with other employees, parents, and students;
- Ability to work under pressure, to pay attention to detail, to concentrate, and to follow directions;
- Maintain appropriate levels of confidentiality in all matters pertaining to students, parents, staff, and program.
- Two (2) completed references

Required Knowledge, Skills, and Abilities Related to Cultural Competence and Equity:

- Ability to recognize and demonstrate awareness of own cultural identity as well as accepting and respecting the cultural identity of others
- Commitment to establishing and supporting an environment that promotes cultural competence and equitable treatment of all staff, students, and families of the district
- Ability to support and promote the Auburn School District's commitment to "Engage. Educate. Empower With Equity and Excellence"