

Duties and responsibilities:

- Provide instruction and supervision of students for deli bar set up and operation
- Assist in the morning with baking and provide instruction and supervision to small groups
- Work with the teacher
- Help with supervision of students
- Work in the dish room
- Assist kitchen manager as needed
- Assist in preparing lunch as needed
- Work with teacher to support class curriculum

Requirements:

- Must have the ability to lift and move up to 50 pounds
- Comply with safety and sanitation regulations
- Workable knowledge of food service
- Good organizational skills
- Able to interact with students' needs and goals
- Some computer knowledge preferred
- Ability to obtain food handlers' permit within 30 days of employment; a valid food handlers permit must be maintained at all times
- High school diploma or recognized equivalent and two years of study at an institution of higher education or an associate's degree (or higher) or completion and passage of a state or local academic assessment

Required Knowledge, Skills, and Abilities Related to Cultural Competence and Equity:

- Ability to recognize and demonstrate awareness of one's own cultural identity as well as accepting and respecting the cultural identity of others.
- Commitment to establishing and supporting an environment that promotes cultural competence and equitable treatment of all staff, students, and families of the district.
- Ability to support and promote the Auburn School District's commitment to "Engage. Educate. Empower With Equity and Excellence".

Minimum Requirements:

- 18 years of age
- High School diploma OR recognized equivalent **AND**
 - Two years of study at an institution of higher education OR
 - An associate's degree (or higher) OR
- Completion and passage of a state or local academic assessment.
- Ability to maintain strong productive relationships with other employees, parents, and students.
- Maintain appropriate levels of confidentiality in all matters pertaining to students, parents, staff, and program.
- Willingness to perform tasks as assigned.

Employment Requirements – After Hire:

- Completion of New Employee Orientation within 30 days.
- Completion of online workplace training within 30 days of hire.
- Completion of Washington State mandated Paraeducator Certificate Program training, by state-established timelines.

Working Conditions:

- Physical Demands – While performing the duties of this job, the following physical demands are significant lifting, carrying, walking, standing, stooping, crouching, and/or kneeling, and significant fine motor dexterity.
- Work Environment – Most activities are performed indoors in a classroom setting. Position may require the employee to supervise students in an outdoor setting under a variety of weather conditions. The noise level in the work environment is moderate. The employee has responsibility for the safety and wellbeing of others and must be able to interact with other workers. Potential exposure to ordinary infectious diseases carried by students, student bodily fluids, and aggressive student behavior.

The information contained in this job description is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.