

**Auburn School District****Job Title:** Army Instructor**Reports To:** Building Administrator**Unit Classification:** Professional-Technical

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**Duties and responsibilities:**

- Assist in planning, implementing, and evaluating the Junior Reserve Officer Training Corps (JROTC) instructional program and related activities in alignment with Cadet Command requirements and district curriculum.
- Support the delivery of instruction that promotes leadership, citizenship, character development, service, and career readiness for high school students.
- Assist in assessing student learning, monitoring student progress, and identifying appropriate learning and training experiences to support student success.
- Organize instructional schedules, activities, and program resources to support effective program operations.
- Maintain accurate student records and submit information required for district, state, and military reporting purposes.
- Collaborate with administrators, teachers, counselors, families, community partners, and military representatives to support and enhance the JROTC program.
- Assist with parent conferences and provide resources and support to staff, students, and families regarding program participation and student progress.
- Maintain appropriate levels of confidentiality in all matters pertaining to students, families, staff, and program operations.
- Plan, organize, supervise, and support co-curricular and extracurricular JROTC activities, leadership development opportunities, service-learning projects, competitions, ceremonies, camps, and special events that extend student learning beyond the classroom.
- Mentor and prepare cadets for participation in district, regional, state, and national JROTC programs, assessments, leadership activities, and competitive events.
- Assist with program logistics, equipment accountability, inventory management, supply operations, and facility organization necessary to support program activities.
- Participate in required JROTC program reviews, evaluations, inspections, trainings, and military-sponsored activities.
- Perform other related duties and responsibilities as assigned.

**Minimum Requirements:**

- Eligibility to serve as a Senior Army Instructor (SAI) or Army Instructor (AI) under United States Army Cadet Command requirements.
- Current United States Army Cadet Command Pre-Instructor Qualification letter verifying eligibility for employment as a JROTC Instructor.
- Ability to maintain strong, productive relationships with students, staff, families, and community partners.
- Ability to maintain appropriate levels of confidentiality in all matters pertaining to students, parents, staff, and programs.
- Ability to communicate effectively, both orally and in writing.

**Preferred Knowledge, Skills, and Abilities:**

- Strong knowledge of instructional methods, curriculum, and strategies appropriate for high school students.
- Ability to assess student learning needs and provide appropriate instruction and training to support student growth and achievement.
- Ability to utilize a variety of instructional materials, technologies, and teaching strategies to engage diverse learners.
- Ability to plan, implement, and evaluate instruction that addresses the varied academic, social, emotional, and developmental needs of students.
- Ability to establish and maintain effective classroom management practices that promote a positive, safe, and productive learning environment.

- Ability to build and maintain positive working relationships with students, families, colleagues, classified staff, military partners, and community members.
- Ability to collaborate effectively as a member of a professional learning community and contribute positively to school and district initiatives.
- Knowledge of leadership development, citizenship education, service learning, and youth development practices.
- Strong organizational, communication, and interpersonal skills.

**Required Knowledge, Skills, and Abilities Related to Cultural Competence and Equity:**

- Ability to recognize and demonstrate awareness of one's own cultural identity and biases while valuing and respecting the cultural identities of others.
- Commitment to establishing and supporting an inclusive environment that promotes equitable access, opportunity, and outcomes for all students, staff, and families.
- Ability to build positive and respectful relationships with individuals from diverse cultural, linguistic, and socioeconomic backgrounds.
- Ability to apply culturally responsive practices in communication, collaboration, assessment, and service delivery.
- Ability to support the district's commitment to anti-bias, anti-racist, and inclusive practices.
- Commitment to the Auburn School District mission to engage, educate, and empower each student in a culture of equity and excellence.

**Working Conditions:**

**Physical Demands:** While performing the duties of this position, the employee is frequently required to stand, walk, sit, bend, stoop, reach, and move throughout classrooms, school facilities, training environments, and event locations. The position may require participation in physical training activities, demonstrations, inspections, drills, ceremonies, and other student leadership activities. The employee may occasionally lift, carry, push, or pull instructional materials, equipment, supplies, or other items associated with JROTC program operations. Visual and auditory acuity sufficient to monitor student activities, provide instruction, supervise students, and communicate effectively in a variety of educational and extracurricular settings is required.

**Work Environment:** Work is performed in a variety of settings, including classrooms, school facilities, outdoor training areas, community locations, and competition or event venues. The position requires frequent interaction with students, staff, families, military representatives, and community partners. The employee is responsible for the supervision, safety, and well-being of students and may be exposed to ordinary infectious diseases, student bodily fluids, and behaviors associated with adolescent student populations. Activities may occur in a variety of weather conditions and may involve moderate to high noise levels. The position requires attendance at and supervision of co-curricular and extracurricular activities, competitions, ceremonies, leadership events, camps, and community activities that may occur outside of the regular school day, including evenings, weekends, and occasional overnight travel.