AUSTIN ISD
JOB DESCRIPTION

JOB TITLE:	**SPECIALIST HEALTH AND PHYSICAL EDUCATION CURRICULUM AND INSTRUCTION**			PAY GRADE:	**PRF 4**
DUTY DAYS:	**226**	FLSA STATUS:	**EXEMPT**	DATE REVISED:	**11/09/2026 HC**
FUNDING SOURCE:	**THIS POSITION IS PARTIALLY OR FULLY FUNDED THROUGH LOCAL AND/OR GRANT SOURCES. CONTINUED EMPLOYMENT IN GRANT-FUNDED POSITIONS IS CONTINGENT UPON AVAILABILITY OF FUNDS.**				

MINIMUM QUALIFICATIONS:

A Bachelor's degree in Health Education, Physical Education, or a closely related field from an accredited college or university is required. A Master's degree in Health, Kinesiology, or Curriculum & Instruction is preferred. A valid Texas teaching certificate with an endorsement in Health Education and/or Physical Education is preferred. A minimum of five (5) years of successful classroom teaching experience in Health Education or Physical Education is required. Curriculum writing, instructional coaching, and professional development presentation experience preferred. A valid Texas drivers license is required. Districtwide travel is required.

SKILL REQUIREMENTS:

This position requires deep knowledge of K-12 Health Education TEKS, health curriculum development, and best practices in health instruction. This position requires demonstrated expertise in human sexuality education (HSR), including managing sensitive communications with campuses, parents, and community stakeholders, and supporting teachers with age-appropriate instruction. This position requires a solid foundational knowledge of K-12 Physical Education curriculum, assessment, fitness tracking, and active learning strategies. This position requires experience implementing one of the state approved Coordinated School Health (CSH) programs (e.g., CATCH, Bienestar, The Great Body Shop), as well as understanding local, state, and federal policies, laws, and School Health Advisory Council (SHAC) processes governing school health education. This position requires knowledge and skill in the use of technology integration, blended/personalized learning, data analysis (e.g., fitness tracking, health indicators), and standard computer applications (Google Workspace). Incumbents must have demonstrated excellent written, verbal, and interpersonal communication; and have the ability to build collaborative working relationships with district staff, campus administrators, teachers, parents, and community partners.

JOB PURPOSE AND RESPONSIBILITY:

Serving as a key member of the joint PE & Health specialist team, this position contributes to the development, alignment, and implementation of the District's K–12 Physical Education and Health curriculum. While supporting overall physical literacy, nutrition, active lifestyles, and social-emotional learning through blended learning strategies, this specific role focuses primarily on Health Education, Human Sexuality Responsibilities (HSR) curriculum, and Coordinated School Health initiatives. The incumbent leads professional development, conducts classroom observations, supports teachers with personalized learning, and collaborates with the School Health Advisory Council (SHAC) and community partners.

ESSENTIAL FUNCTIONS:

- Support the creation, continuous review, and campus-level delivery of K-12 Health Education and Human Sexuality Responsibilities (HSR) curricula to align with TEKS, including assisting teachers with instructional strategies, parent notification protocols, and family communications.
- Active participation in the School Health Advisory Council (SHAC), preparing presentations, attending meetings, and ensuring health curriculum updates align with SHAC recommendations and community needs.
- Design, plan, and deliver ongoing staff development and instructional coaching tailored to Health Education and HSR content and support Physical Education.
- Collaborate with the team on K-12 Physical Education curriculum initiatives, fitness tracking data analysis, and integrating movement/brain breaks into classroom instruction.
- Facilitate and support district-wide Coordinated School Health (CSH) programs and campus wellness initiatives.
- Observe Health and Physical Education classroom instruction and provide constructive feedback to teachers and campus administrators to enhance instructional quality.
- Assist teachers in leveraging digital tools, personalized learning models, and technology integration to enhance student engagement in health and physical literacy.

- Assist central office Health and PE team with Off-Campus PE
- Monitor and ensure district-wide compliance with local, state, and federal laws, regulations, and Board of Trustees policies related to health and physical education.
- Foster collaborative working relationships with district departments, community health organizations, and external stakeholders to align wellness goals.
- Serve on district committees and collaborate with specialists across departments to align PE/Health initiatives with district goals.
- Participate in the selection and adoption process for health and physical education instructional materials and textbooks.
- Provide an exceptional customer experience for all AISD stakeholders through intentional and professional practices that promote a culture of respect.

OTHER DUTIES AS ASSIGNED:

Perform other related duties as assigned; however, all employees are expected to comply with lawful directives in rare situations driven by need where a team effort is required.

PHYSICAL EFFORT AND WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position may involve rare exposure to blood or body fluids. Regular attendance is required for this position.

Tools/Equipment Used: Standard office equipment including personal computer and peripherals

Posture: Prolonged sitting; Extensive walking may occur, occasional bending/stooping, pushing/pulling, and twisting.

Motion: Repetitive hand motions including frequent keyboarding and use of mouse; occasional reaching

Lifting: Occasional light lifting and carrying (less than 15 pounds)

Environment: Standard office and school setting; districtwide travel

Mental Demands: Work with frequent interruptions, maintain emotional control under stress

PERSONAL WORK RELATIONSHIPS:

This position reports to the appropriate supervisor of the department. Incumbent will have contact with administrators, parents, students, staff, and other AISD employees.

The Austin Independent School District provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

I have read & acknowledged the job description above.

Employee Signature:		**Date:**	