

AUSTIN ISD JOB DESCRIPTION

JOB TITLE:	POLICE OFFICER CADET			FLSA STATUS:	NON-EXEMPT
PAY GRADE:	PD 2	DUTY DAYS:	260	DATE REVISED:	03/12/2025 HC
FUNDING SOURCE:	THIS POSITION IS LOCALLY FUNDED.				

MINIMUM QUALIFICATIONS:

This position requires a High School Diploma or G.E.D, and incumbent must be 21 years of age by the graduation date of the Basic Peace Officer Course (BPOC). Incumbent must have a valid Texas Driver's License.

SKILL REQUIREMENTS:

Incumbent must successfully complete the Basic Peace Officer Course. Incumbent must pass the State "Peace Officer Licensing Examination" administered by the Texas Commission on Law Enforcement Standards and Education (TCLEOSE)

JOB PURPOSE AND RESPONSIBILITY:

Incumbent will attend the Basic Peace Officer Course administered by the Capital Area Council of Governments (CAPCOG) Regional Training Academy.

ESSENTIAL FUNCTIONS:

- Take part in physical training designed to teach incumbent of physical fitness and its importance in law enforcement.
- Take and pass tests over each topic provided in the BPOC curriculum.
- Take and pass three comprehensive examinations.
- Successfully complete all practical examinations administered during BPOC.
- Maintain a minimum of an 80% grade point average.
- Maintain a notebook throughout the BPOC by standards set out in the student manual.
- Complete all assignments on time.
- Adhere to the Dress Code as established by CAPCOG.
- Provide an exceptional customer experience for all AISD stakeholders with intentional and professional practices. that promote a culture of respect.

OTHER DUTIES AS ASSIGNED:

Perform other related duties as assigned; however, all employees are expected to comply with lawful directives in rare situations driven by need where a team effort is required.

PHYSICAL EFFORT AND WORK ENVIRONMENT:

Maintain physical standards as established by CAPCOG. Regular attendance is required for this position.

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PERSONAL WORK RELATIONSHIPS:

Incumbent will conduct themselves in a highly professional manner and abide by all policies set out in the CAPCOG BPOC Student Handbook.

The Austin Independent School District provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

I have read & acknowledge the job description above.

Employee Signature:

Date: