



BRADLEY-BOURBONNAIS COMMUNITY HIGH SCHOOL

DISTRICT 307

EMPOWERING STUDENTS ON THEIR PATHWAY TO SUCCESS

Title:	Multi-Tiered Systems of Support Coordinator
Requirements:	Professional Educator License, General Administrative Endorsement Preferred (Type 75)
Term Of Employment:	200 days/Ten Months (Full-Time Seasonal)
Salary Grade:	Teaching Salary + Category G Stipend
Reports to:	Principal and Director of Curriculum
Collaborates with:	Teachers, Counselors, Department Chairs, Social Workers, School Psychologists, Administration

Description:

The MTSS Coordinator will improve student achievement through the facilitation and coordination of MTSS services and provide support to students and teachers.

Qualification:

- Experience with MTSS or other related student support service
- Knowledge of scientifically based reading and math interventions
- Must exhibit skills to effectively lead and support teachers/instructional teams (PLC)
- Experience in using data to identify areas of need, solve problems, and inform instruction
- Expertise with spreadsheet software such as Google Sheet and Microsoft Excel to manipulate data to establish trends, create reports, and analyze results

Responsibilities and Duties:

- Collaborate with the principal and director of curriculum to facilitate use of staff, determine supports, facilitate interventions and deliver ongoing staff development in respect to MTSS
- Work with the school leadership team and problem solving team to determine effective interventions and implementation
- Oversee data collection and monitoring at every tier. Use data to help identify students who need additional support and determine achievement through progress monitoring
- Research and investigate current developments in academic and social emotional interventions and best practices
- Coach and collaborate with educational staff in the implementation of research based best practices and ideas for differentiation
- Monitor instruction and tiered supports to ensure that agreed upon practices are being implemented with fidelity
- Oversee Boiler Block programming in collaboration with the leadership team
- Oversee and supervise the after-school tutoring program
- Other duties as assigned

Appointment:

By the Board of Education