

POSTING

**LAKOTA LOCAL SCHOOL DISTRICT
Human Resources Office**

TO: All Support Staff Members

FROM: Human Resources

DATE: May 15, 2015

We are now accepting applications for the **3 Hour Child Nutrition Professional** vacancy for the 2015/2016 school year.

Location: Liberty Junior

Position: 3 Hours per day, 5 days per week, 10:30am – 1:30pm

Qualifications: High School Diploma or GED

Contract Days: 186 Days per school year calendar, 2015/2016 school year

Salary: Per salary schedule at Lakota. Starting salary is \$11.23 per hour based on experience (capped at 5 years).

Application Process: Current Lakota employees may apply through **4:00 P.M., May 21, 2015**. Following the review of all internal applicants, Administration will review all new applicants who have completed an on-line application at www.lakotaonline.com. Lakota employees must create a user account and profile in the AppliTrack system to apply for this position.

Application Deadline: May 21, 2015

LAKOTA LOCAL SCHOOLS JOB DESCRIPTION

JOB CATEGORY: Support Staff

TITLE: Child Nutrition Professional

REPORTS TO: Child Nutrition Field Supervisor

SUPERVISES: N/A

JOB PURPOSE:

Enables all Lakota students to achieve their fullest potential by:
Providing good nutrition that fuels successful learning in a timely and efficient manner.

ESSENTIAL JOB RESPONSIBILITIES:

- Knowledge of NSLP requirements and reimbursable meals
- Assist with ware washing and cleaning special equipment as needed
- Re-stock food between lines
- Assist in wiping tables as needed
- Prepare menu items
- Assist in putting away stock as needed
- Ability to spend considerable time standing, bending, lifting (up to 50 pounds)
- May be required to perform duties of manager during manager absence
- Ability to perform the job duties of Server and Cashier
- Other duties as assigned

JOB QUALIFICATIONS:

- Customer service oriented
- Ability to work in fast-paced environment
- Effective communication skills
- High school diploma or equivalent
- Basic food safety and sanitation knowledge
- Basic Child Nutrition / School foodservice knowledge preferred
- Basic knowledge of foodservice equipment, operation and cleaning
- SNA Certification preferred but not required