



## **Paraprofessional Requirements Highly-Qualified Menu of Options**

An instructional support person must be highly-qualified to work in a Title I school. Those schools are Clifty Creek Elementary, L.C. Schmitt Elementary, L.F. Smith Elementary, and Taylorsville Elementary. The instructional support person may choose one of the following options to meet the US Department of Education highly-qualified requirement.

The paraprofessional can be determined to be highly-qualified if he or she has:

|          |                                                                                                                                                                                                                                                            |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> | Two years of college experience<br>-need copy of transcript                                                                                                                                                                                                |
| <b>2</b> | Completed 48 credit hours of college level classes<br>-need copy of transcript                                                                                                                                                                             |
| <b>3</b> | Two-year college degree<br>-need copy of transcript or degree                                                                                                                                                                                              |
| <b>4</b> | Passed the ParaPro Assessment (within the first year of employment)<br>-schedule with Jill Baker, Administrative Assistant for Title Services                                                                                                              |
| <b>5</b> | One year or 1,000 hours of previous employment experience in a school or working with children<br>-need employment verification form completed by previous employers                                                                                       |
| <b>6</b> | Child Development Associate (CDA) Credentials<br>-need copy of certificate                                                                                                                                                                                 |
| <b>7</b> | Completed five required professional development <a href="#">modules/training</a> within the first 30 days of employment<br>- TA will need to email Jill Baker, Administrative Assistant for Title Services, when all five are complete. Jill will verify. |