

VACANCY NOTICE

Position: Country Trails Elementary School
ANTICIPATED Early Childhood Paraprofessional
2025-2026 School Year

Apply to: Theresa Kolkebeck, Principal
Country Trails Elementary School
3701 Highland Woods Blvd
Elgin IL 60124

Applicants should supply the following materials to complete their application:

Internal via theresa.kolkebeck@central301.net

1. Letter of Interest
2. Resume – one page

External via <http://www.applitrack.com/bcsd301/onlineapp/>

1. Completion of KCHRC online application
2. Formal letter of Application
3. Personal Resume
4. Letters of Recommendation (3)
5. Transcripts
6. Copy of appropriate certificate(s)

General Information:

Country Trails Elementary School is currently accepting applicants for a full-time early childhood paraprofessional for the 2025-2026 school year. Applicants must possess a paraprofessional educator, substitute, or professional educator license through the Kane County Regional Office of Education.

Salary and Benefits:

- 12 sick and 3 personal days per year
- Medical and Dental Insurance
- Participates in the IMRF pension system
- Starting wage of \$18.42 - \$19.91 / hour dependent upon experience