

BERKELEY COUNTY SCHOOL DISTRICT

JOB DESCRIPTION

TITLE: Academic Interventionist – Classified (Literacy or Math), Grant Funded,

FLSA: Exempt

GENERAL SUMMARY

Under the direct supervision of a certified teacher, assists in ensuring that the district **Vision, Mission and Goals** are achieved by serving identified academically at-risk students in a supplemental setting for ELA and/or math intervention as described in the school's Multi-Tiered System of Support Plan (MTSS) and Academic Remediation Plan(ARP). Position is managed and monitored by the Executive Director of Academics and Innovation and reports to the assigned School Principal.

ESSENTIAL FUNCTIONS

Implements the identified evidenced based intervention program with fidelity under the direct supervision of a certified teacher;

Maintains accurate intervention records to include program reports, progress monitoring, and student data to be provided to the supervising teacher and school leadership team;

Participates in school or district staff development opportunities as well as intervention program training when required for specific position;

Maintains accurate required documentation to ensure compliance of the grant funded position; and

May not provide classroom instruction/support; perform clerical duties, or any other duties not expressly described above without written permission from the grant manager.

JOB SPECIFICATIONS

Education and Experience:

Job requires an Associate degree or higher from an accredited college or a minimum of 60 credit hours from an accredited college. In lieu of college hours, high school graduate or GED with minimum test score of 456 on the BTS Paraprofessional Assessment Test. Knowledge of the policies, procedures, and activities of the school district and state. Other personal and professional traits and/or experiences that would indicate that the obligations of the position could be successfully accomplished.

Skills/Effort:

Abilities and comprehension must be exhibited relative to; state and federal regulation compliance; curricula development; office equipment operations; verbal and written communication; personality traits necessary to work collaboratively with parents, district staff members, community members, planning team members, and other groups involved with district activities. A willingness must be exhibited to perform the duties of the position efficiently and timely.

Working Conditions:

Office and school environment with no exposure to environmental conditions. Physical demands are restricted to general school activities requiring movement/lifting items weighing up to 35 pounds. Routine local travel for

training and monitoring is required. Requires ability to work under a degree of stress related to duties that require considerable attention and meeting deadlines.

DISCLAIMER STATEMENT

This job description is not intended as a complete listing of job duties. The incumbent is responsible for the performance of other related duties as assigned/required.

SIGNATURES:

_____ Date: _____

_____ Date: _____

_____ Date: _____