

BENTON COMMUNITY SCHOOL CORPORATION
JOB DESCRIPTION

JOB TITLE: General Education Teacher

SALARY LEVEL: Certified Pay Scale per Current Contract
REPORTS TO: Building Principals
WORK SCHEDULE: 7:55 AM – 3:30 PM 184 Days/School Year
CLASSIFICATION: Certified

SUMMARY: The General Education Teacher is responsible for planning, implementing, and evaluating instruction that meets the educational needs of all students. This includes developing lesson plans that align with curriculum standards, using varied instructional strategies to engage students, and adapting teaching methods to address individual learning styles. The teacher will create a safe and nurturing classroom environment that promotes respect, collaboration, and academic excellence.

RESPONSIBLE TO: Building Principal

PAYMENT RATE: According to Certified Salary Schedule

BENEFITS: According to the Master Agreement

GENERAL RESPONSIBILITIES:

The list of duties and responsibilities is illustrative only, and is not a comprehensive listing of all duties and responsibilities performed by this position.

1. **Plan and Deliver Instruction:** Develop and implement lesson plans that align with curriculum standards and address the diverse needs of all students. Utilize a variety of teaching methods to facilitate learning.
2. **Classroom Management:** Create a positive, inclusive classroom environment that encourages respectful interactions and supports students' academic and social growth. Implement effective classroom management strategies to maintain an orderly and productive learning atmosphere.
3. **Assessment and Evaluation:** Regularly assess student progress through formative and summative assessments. Use assessment data to inform instructional practices and provide timely feedback to students and parents.
4. **Differentiation:** Adapt instruction and materials to meet the varying needs of students, including those who are struggling and those who are advanced. Employ differentiated teaching techniques to ensure all students can access and engage with the curriculum.
5. **Collaboration:** Work collaboratively with colleagues, support staff, and administrators to enhance the educational experience for students. Participate in team meetings, professional development sessions, and school events.
6. **Communication:** Maintain open and effective communication with students, parents, and guardians. Provide regular updates on student progress and collaborate with families to support student learning and development.
7. **Professionalism and Growth:** Demonstrate a commitment to professional growth and development by participating in ongoing training and staying current with educational trends and best practices. Uphold the school's values and policies in all interactions and activities.

ESSENTIAL FUNCTIONS:

1. **Lesson Planning and Instruction:** Develop comprehensive lesson plans that align with state standards and curriculum goals. Deliver engaging and effective instruction that caters to the diverse learning styles of students.

2. **Student Engagement:** Foster a stimulating and supportive learning environment that motivates students to participate and excel. Encourage critical thinking, creativity, and a love for learning.
3. **Behavior Management:** Implement classroom management strategies that promote a safe and respectful learning environment. Address behavioral issues promptly and constructively.
4. **Assessment and Feedback:** Conduct regular assessments to monitor student progress and identify areas for improvement. Provide constructive feedback and support to help students achieve their learning goals.
5. **Technology Integration:** Incorporate technology into lessons to enhance learning and engagement. Use digital tools and resources to support instruction and student learning.
6. **Cultural Competence:** Acknowledge and respect the diverse cultural backgrounds of students. Promote an inclusive classroom culture where all students feel valued and understood.
7. **Documentation and Reporting:** Maintain accurate records of student performance, attendance, and behavior. Prepare necessary reports for administration and parent conferences.
8. **Safety and Well-being:** Ensure the physical and emotional safety of all students in the classroom. Follow school policies and procedures to maintain a secure learning environment.

QUALIFICATION REQUIREMENTS:

1. Bachelor's or Master's degree in Education or a related field (or ability to obtain).
2. Valid state teaching certification for the appropriate grade level and subject area (or ability to obtain).
3. Excellent communication, organization, and classroom management skills. Proficiency in using technology to support instruction.

Physical Ability:

While performing the duties of this job, the employee is occasionally required to stand, walk, sit, use hands to finger, handle, or feel objects, tools, or controls, reach with hands and arms, stoop, kneel, crouch or crawl, talk, see and hear. The employee must occasionally lift and/or move up to 30 pounds.

BENTON COMMUNITY SCHOOL CORPORATION
JOB DESCRIPTION ACKNOWLEDGEMENT FORM

I have received a copy of the job description for the position I am being offered:

Position: General Education Teacher

I have read this job description and I completely understand all my job duties and responsibilities. I am able to perform the essential functions as outlined with or without reasonable accommodation. I understand that my job may change on a temporary or regular basis according to the needs of my location or department without it being specifically included in the job description. If I have any questions about job duties not specified on this description that I am asked to perform, I should discuss them with my immediate supervisor.

I further understand that future performance evaluations and merit increases to my pay are based on my ability to perform the duties and responsibilities outlined in this job description to the satisfaction of my immediate supervisor.

I have discussed any questions I may have had about this job description prior to signing this form.

Employee's Signature

Date

Employee's Name (please print)

Supervisor's Signature

Date