

## **BOURBONNAIS ELEMENTARY SCHOOL DISTRICT NO. 53**

### **SCHOOL DISTRICT POSITION DESCRIPTION**

**JOB TITLE:** Playground Supervisor  
**DEPARTMENT:** Alan Shepard, Shabbona, LeVasseur, Robert Frost Schools  
**REPORTS TO:** Building Principal  
**CONTRACT:**  
**COMPENSATION:**  
**APPROVED BY:** Board of Education **DATE:** July 23, 2013

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Primary Function: To supervise students on the playground to insure a positive and safe environment

#### **Qualifications:**

- High School Diploma
- Ability to read and comprehend instructions and short correspondence
- Be able to work well with students.

#### **Essential Functions:**

- Supervise students on playground
- Respond to individual needs of students
- Communicate effectively with school district staff
- Direct movements of groups of students to and from the playground and classroom.
- Support the value of education
- Support the philosophy and mission of the school district

#### **Physical Requirements/Environmental Conditions:**

- Requires prolonged sitting or standing
- Occasionally requires physical exertion to manually move, lift, carry, pull or push heavy objects or materials
- Occasional stooping, bending and reaching
- Must work in noisy and crowded environments
- Must work indoors and outdoors in a variety of weather conditions

#### **General Responsibilities:**

- Being knowledgeable of and consistently enforce school rules and policies.
- Observe, record and report student behavior
- Use appropriate behavior management techniques to maintain a positive climate
- Set high expectations for student behavior
- Communicate, collaborate and cooperate with staff members and students
- Assist in providing for the special physical needs of students
- Immediately report accidents, assaults, destruction of property and abusive behavior to the appropriate staff member
- Check the playground daily, and appropriately address ground and equipment hazards.
- Adhere to all district health and safety policies
- Other duties as assigned by the principal which are consistent with the general requirements and qualifications of the position

#### **Terms of Employment:**

Playground supervisors will be required to work on all days when school lunches are served.