

As a substitute teacher, you play an important role in maintaining a positive academic environment so that student learning will continue during the absence of the regular classroom teacher.

Getting Started

1. Obtain a Criminal History Record Check (CHRC) from the Maine Dept. of Education, which includes fingerprinting.
<https://www.maine.gov/doe/cert/fingerprinting>
2. Complete 1 employment application to substitute in all three school districts.
3. Complete the necessary payroll forms.
 1. Biddeford/Dayton - email link to online forms at Frontline Central
 2. Saco - make an appt. to complete in-person
4. Log into Frontline Education- Absence Management and customize your notification of substitute opportunities. Consider downloading the Frontline phone app.
5. Schedule a tour and meet a school principal/office staff. Ask to shadow a guaranteed sub for a day.
6. Accept your first substitute assignment using Frontline Education.

OUR SCHOOLS

Biddeford: John F. Kennedy School (PreK-K) 64 West St. ~ 207.282.4134	Principal: Rico Mariello Admin Assistant: Joanne Duval	Start Time: 7:50am End Time: 2:20pm
Biddeford Primary School (1-2) 320 Hill St. ~ 207.282.8285	Principal: Margaret Pitts Admin Assistant: Melissa Lauzier	Start Time: 7:40am End Time: 2:20pm
Biddeford Intermediate School (3-4) 335 Hill St. ~ 207.282.5957	Principal: Lindsey Nadeau Admin Assistant: Wendy Whitaker	Start Time: 7:40am End Time: 2:20pm
Biddeford Middle School (5-7) 25 Tiger Dr. ~ 207.282.6400	Principal: Scott Descoteaux Assistant Principal: Adam Flynn Admin Assistants: Patty Van der Woude & Sarah Warner	Start Time: 8:40am End Time: 3:10pm
Biddeford High School (8-12) 20 Maplewood Ave. ~ 207.282.1596	Principal: Martha Jacques Assistant Principal: Elias Fletcher Admin Assistant: Lisa Berry & Amy Dube	Start Time: 8:30am End Time: 2:45pm
Biddeford Regional Center of Technology 10 Maplewood Ave. ~ 207.282.1501	Director: Paulette Bonneau Assistant Director: Kimberlee Bennett Admin Assistant: Sharon Inkpen	Start Time: 8:30am End Time: 2:45pm
Dayton Consolidated School	Principal: Kimberly Sampietro Admin Assistant: Tamarah Whitehurst	Start Time: 7:40am End Time: 2:10pm

21 Clark Mills Rd. ~ 207-499-2283		
Saco Pre-K 5 Willey Rd ~ 207.494.9630	Director: J'Aime Walker Admin Assistant: Julie Petrin	Start Time: 8:00am End Time: 2:15pm
Saco - Fairfield School (K-2) 75 Beach Street ~ 207.282.1322	Principal: Wendy LeBlanc Admin Assistant: Laura Sicilano	Start Time: 7:45am End Time: 2:15pm
Saco - Young School (K-2) 75 Tasker Street ~207.284.7053	Principal: Jeff Mears Admin Assistant: Joddie Fournier	Start Time: 7:55am End Time: 2:25pm
Saco - CK Burns School (3-5) 135 Middle Street ~ 207.284.5081	Principal: April Noble Assistant Principal: Thomas Partridge Admin Assistant: Christina Lamontagne Secretary: Doris Binette	Start Time: 7:45am End Time: 2:15pm
Saco Middle School (6-8) 40 Buxton Rd ~ 207.282.418	Principal: Marie Soucy Assistant Principal: Mike Edgar Admin Assistant: Vickie Cronin Secretary: Carrie Foran & Sandy DaGraca	Start Time: 8:45am End Time: 3:15pm