

## **Job Description: Instructional Specialist-**

### **Special Education-Multi-Categorical- Elementary**

#### **Position Summary:**

Bloomington Public Schools is seeking a highly skilled and passionate Instructional Specialist to join our Student Support Team. This pivotal role will serve as an instructional leader and coach to enhance the educational experience for students in multi-categorical resource settings. This role focuses on the implementation of evidence-based practices, with a primary emphasis on **early literacy, math, and executive functioning**

#### **Responsibilities:**

- **Provide Expertise:**
  - Utilize extensive knowledge and understanding of special education best practices to model effective teaching practices and provide feedback to staff to improve outcomes in literacy, math, and written language.
  - Serve as a resource for current research and instructional best practices in special education.
- **Coaching and Instructional Coaching:**
  - Employ content coaching strategies, including identifying areas for improvement, setting goals, providing feedback, modeling effective practices, and encouraging reflective practice.
  - Provide hands-on support, and model effective teaching practices within the classrooms.
  - Support teachers in implementing curriculum, instructional practices, progress monitoring, emphasizing a collaborative approach to classroom management, focusing on building positive relationships and fostering a supportive learning environment.
- **Professional Development:**
  - Design and facilitate high-quality training on evidence-based strategies for students with diverse learning needs.
  - Design and create high-quality professional development experiences.
  - Facilitate and guide group work effectively.
- **Collaboration:**
  - Collaborate effectively with teachers, administrators, and other stakeholders to develop and implement individualized education plans (IEPs) and behavior

intervention plans (BIPs) that meet the unique needs of students.

- Partner with district teams (Teaching and Learning, Special Education, Technology, etc.) and personnel to support ongoing curriculum implementation.
- Facilitate teacher leadership groups.
- **Solution Focused Leadership:**
  - Address barriers to learning through collaborative problem-solving and support for managing challenging classroom behaviors.
  - Comfortable working in various educational settings, including, multi-categorical resource rooms and inclusion settings, to provide support and guidance to teachers and staff.
- **Curriculum Implementation:**
  - Conduct regular program reviews and observations to ensure that curriculum implementation aligns with established guidelines, standards, and instructional best practices, providing feedback and support to educators as needed to maintain fidelity and optimize student learning outcomes.
  - Ensure curriculum alignment with standards.
  - Support new teacher curriculum and instruction training.
  - Support online curriculum subscriptions and enrollment.
  - Demonstrate ability to design standards-based, quality curriculum.
  - Displays knowledge of effective, evidence-based teaching practices and employs those practices in their role.
  - Demonstrates an ability to use data for instructional planning.
- **Requirements and Qualifications:**
  - Current Minnesota Special Education Teaching License.
  - Minimum of 5 years of experience in special education teaching, including 3 years in the Bloomington Public School District.
  - Expertise in evidence-based practices and interventions for students.
  - Excellent collaboration and communication skills
  - Solution-focused mindset