

Blount County Schools Job Description

Title: Regular Education Teacher (9-12)

QUALIFICATIONS:

Certification by Tennessee Department of Education with proper endorsement, plus responsible experience in teaching and supervision, or any equivalent combination of experience or training.

REPORT TO: Principal

PRIMARY JOB GOAL: To direct and evaluate the learning experiences of students in all activities sponsored by the school, and to interpret and execute school and Board of Education policies and regulations to students, parents, and patrons from within the community; to plan and implement an instructional program and provide related educational services for students from grade nine through grade twelve according to the assigned position.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Comprehensive knowledge of principles and practices of current public school secondary education and the ability to apply them to the needs of the school/district; knowledge of the mission, goals, and organization of public education; ability to apply knowledge of current research and theory as they relate to content, curriculum, materials; and instructional practices; knowledge of adolescent growth and development; ability to plan, organize, and implement lessons based on district and school objectives and the needs and abilities of students to whom assigned; ability to utilize multimedia and computer technology as appropriate; ability to develop effective working relationships with the entire school community; commitment to education reform; ability to be flexible to adjust the instructional program to any unanticipated interruptions/changes; sound knowledge of the content area(s) taught.

PERFORMANCE RESPONSIBILITIES:

Instructional Design & Delivery

- Curriculum & Standards: Teaches content-area subject matter and citizenship in accordance with Board of Education courses of study, state laws, and district philosophy.
- Differentiated Instruction: Develops lesson plans and individualized tasks using diverse techniques—including multimedia, hands-on learning, and computer technology—to adapt the curriculum to each student's needs and capabilities.
- Innovation & Improvement: Prepares and evaluates learning materials while implementing innovative instructional techniques, portfolio entries, and strategies for performance-based assessments in keeping with education reform.
- Classroom Logistics: Meets assigned classes at designated times and locations, managing allotted learning time to maximize student achievement.

Student Assessment & Support

- Evaluation & Documentation: Regularly assesses student progress using standardized tests and classroom performance; maintains accurate, legally compliant records for district and individual reporting.
- Holistic Guidance: Promotes student welfare and educational development through individual counseling, mentorship programs, and relating classwork to future goals like college or post-secondary training.
- Collaborative Referral: Partners with professional staff (resource teachers, counselors, etc.) to identify students for supplemental programs and makes necessary referrals for specialized help when academic performance is low.

- Stakeholder Communication: Maintains continuous communication with students regarding expectations and remains available to parents for conferences and school events to discuss pupil progress.
- Individualized Compliance: Implements and adheres to all Section 504 plans and Special Education IEPs with fidelity, ensuring that accommodations, modifications, and related educational services are provided according to the student's documented needs

Environment & Classroom Management

- Order & Safety: Establishes a disciplined, safe, and functional learning environment through consistent behavioral standards, attractive learning centers, and immediate reporting of safety issues to the Principal.
- Resource Stewardship: Takes precautions to protect school facilities and maintains proper inventories of non-expendable supplies and materials under district guidelines.
- Operational Planning: Weighs the best actions for scheduling and room arrangements while assisting the administration in enforcing school rules and Board policies.

Professionalism & School Leadership

- Continuous Growth: Maintains professional competence through district-mandated training, self-selected growth activities, and participation in school-wide curriculum evaluation.
- Administrative Collaboration: Works cooperatively with teams and administration to implement changes that enhance student learning and supervises assigned instructional assistants or volunteers.
- School Engagement: Participates in school-based decision-making, attends faculty/PTO meetings, shares school duties (bus/hall/extracurricular), and sponsors student organizations as assigned.
- Ethical Standards: Adheres to the Tennessee Teacher Code of Ethics and state regulations regarding fund handling, while maintaining high standards of personal conduct and respect for diversity.
- Chain of Command: Observes the Board-approved grievance procedure, beginning with the building Principal.
- Extended Responsibility: Performs related duties and assumes other responsibilities as may be assigned by the Principal or the Director.

TERMS OF EMPLOYMENT: 200 days of employment; salary to be established by the Board of Education.

EVALUATION: Performance of this job will be evaluated in accordance with the provisions of the Board's policy on Evaluation of Professional Personnel and the Tennessee Department of Education.

I have read and understand the terms set forth in this job description.

Signature of Employee _____ Date: _____