

# Fishing Team Club Sponsor Responsibilities and Tasks

2026-2027

## **Fishing Team ParentSquare**

- Connect with members to add them to the Parent Square
- Maintain contact for meetings and reply to any questions
- Send messages to get the fishing team registered for events.
- Send messages to let teams know that their order of fishing is posted

## **Fishing Team Facebook page**

- Share upcoming events and tournaments on page to keep members informed
- Answer message in regards to fishing teams
- Post raffle items, reply to requests for tickets and send members to businesses/individuals
- Post results of all fishing tournaments
- Keep teams updated with their current standings

## **Fishing Team Jersey**

- Develop a jersey sponsor form
- Coordinate with Creator Designs to pick out jersey and layout of jersey
- Connect with jersey sponsor to get logo electronically and collect jersey sponsorship money
- send jersey logos to creator(28 sponsors)
- Collect sizes of jersey for all team member
- Schedule a team meeting to hand out jerseys and collect payment from each fisherman
- Deposit money with secretary

## **Fishing Team Raffle Fundraiser**

- Get items for raffle, either through donations or purchase items. Request discounts from local businesses for items
- Create flyer for raffle items
- Create raffle tickets
- Print flyers and raffle tickets
- Make envelopes for each team member that includes their raffle tickets and flyers
- Collect raffle tickets from members
- Post to the Facebook page. Send members to any individuals that request tickets

- Draw for raffle and coordinate pickup of items from the winners
- Deposit money from raffle with the secretary

### **Fishing Team Tournaments**

- Initiate contact with Tournament director
- Find out requirements for membership within individual fishing teams - some require a membership fee, or membership to a national organization to fish tournaments
- Create PO's for each tournament to get card to sign up teams
- Hold fishing team meeting to inform teams about tournament locations and dates
- Sign up teams at fishing team meeting
- Coordinate sign ups for events
- Sign up/send information to tournament director
- Answer questions from fishing teams about tournament locations, launch and weigh in times
- Be available during the tournament and at weigh in as a team representative
- Take pictures and keep track of team finishes to update Facebook page