

SCHOOL PSYCHOLOGIST**Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

1. Master's degree or higher in School Psychology from a fully accredited university or college, OR a master's degree in Psychology with completion of, or current enrollment in, a state-approved School Psychology certification program.
1. Valid Idaho Pupil Service Staff Certificate with School Psychologist endorsement.
2. National certification by the National School Psychology Certification Board preferred.
3. Valid Idaho driver's license.
4. Must have own transportation.
5. Ability to work with students, staff, parents, and the public.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Reports to: Director of Special Services

Supervises: N/A

Job Goals:

To improve the school educational experience of those students with emotional and learning disabilities through a program of psychological diagnosis and therapy which would enable students to derive the fullest possible educational experience from school by promoting a sense of self.

Essential Duties and Responsibilities:

1. Administers appropriate formal and informal individual tests in the area of intelligence and in other areas of assessment as deemed necessary by the Psychologist.
2. Summarizes, interprets and communicates assessment results in a meaningful, understandable way to all consumers (teachers, parents, students, administrators, ancillary personnel and other professionals).
3. Recommends and assists in the implementation of intervention strategies which are both compatible with the educator's delivery system and of maximum help to the student.
4. Assists in the identification of exceptional children and students requiring special assistance.
5. Obtains necessary data via records, formal and informal assessment, teacher/parent/student input to play an active and knowledgeable part on the Child Study Team; involved in psychoeducational diagnoses; appropriate placement in the least restrictive environment; and remedial programming.
6. Educates all consumers regarding the special needs of exceptional children; provides support services to those involved with such students.
7. Keeps informed of current research and literature in the field of school psychology.
8. Assists teachers with data gathering techniques as a vehicle to stating goals and evaluating progress in behavioral terms.

Equal Opportunity Employer

9. Assists teachers, parents, and other professional educators to establish a climate conducive to success and maximum learning.
10. Is knowledgeable of and appropriately recommends remedial techniques, curriculum materials, activities and behavioral management systems to all consumers who deal with children.
11. Serves as a liaison with a wide variety of both school and community professionals and paraprofessionals to provide the maximum services to students.
12. Promotes self as a constant child advocate with the individual student's best interests as the top priority.
13. Maintains and submits data for Medicaid billing.
14. Provides in-service training regarding learning and behavioral disabilities. This would involve disseminating information and teaching skills and/or techniques needed to implement remedial assistance.
15. Provides counseling to parents, families and students on either an individual or group basis. This may also include providing parent training classes.
16. Assists teachers, parents, administrators and ancillary personnel to increase their understanding of and ability to effectively deal with individual styles of learning, behavior and misbehavior. This includes assisting in creating an atmosphere conducive to maximum learning and personal growth.
17. Maintains case records on all referred students.
18. Prepare and submit required reports on students referred for psychological and special education services.
19. Attends staff, professional and interagency meetings.
20. Updates skills and knowledge by attending training and/or workshop sessions that are pertinent to the responsibilities of the profession.
21. Performs responsibilities under direction of the building administrator when working under the administrator's direction as the Child Study Team Chairperson.
22. Seek out opportunities for professional growth.
23. Maintains high standards of ethical behavior and confidentiality of student information.
24. Has regular and predictable attendance.

Other Duties and Responsibilities:

Performs all other duties as assigned.

Terms of Employment:

An employee working in this position shall, at all times, be subject to the direction of the persons to whom said employee has primary responsibility or said person's designee(s), and at all times shall be subject to the rules, regulations and policies of the District as promulgated by the Board of Trustees. Each employee shall be held responsible for having knowledge of said School District rules, regulations and policies.

This position will be up to eight (8) hours per day; and up to 210 days per year. Work hours to be established by the Director of Special Services. Salary will be in accordance with the placement on the Teacher's Salary Schedule commensurate with years of experience and education. All terms of employment may be subject to change, as recommended by administrative staff or as directed by the Board of Trustees.

Extra days may be required for this position. Extra day assignments are identified in the current year's master contract.

Evaluation:

Performance of this position will be evaluated annually by the Director of Special Services.

Physical Demands/Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; stand; walk; have sufficient hand, arm and finger dexterity; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must occasionally lift and/or move up to 25 pounds and may be required to drive an automobile.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee may occasionally be exposed to outside weather conditions. The noise level in the work environment is usually moderate.

Reviewed _____ Revised 03/08
06/15

NOTES:

All certificated and non-certificated employees and other individuals are required to undergo a criminal history check and submit to fingerprinting. Any applicant convicted of any of the felony crimes enumerated in Section 33-1208, Idaho Code may not be hired, and any applicant convicted of any felony offense listed in Section 33-1208(2), Idaho Code shall not be hired.

Legal Reference: I.C. § 33-512 Governance of Schools
I.C. § 33-1210 Information on Past Job Performance

A copy of this job description will be placed in the employee's personnel file.