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INSTRUMENTAL MUSIC ASSISTANT (COLOR GUARD)

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

1. Demonstrates skill and experience in dance, drill, or other comparable group activities.
2. Ability to work with staff, students and the public.
3. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Reports to: Building Administrator/ Instrumental Music Director

Supervises: N/A

Job Goals:

To assist the Marching Band Teacher in his/her duties and responsibilities, and to help each participating student achieve a high level of skill and an increased level of self-esteem.

Essential Duties and Responsibilities:

To assist the Marching Band Teacher in his/her duties, which are:

1. Plan and implement a well-organized and competitive Marching Band program for all qualified students.
2. Attend all practices and performances.
3. Create, coach, and choreograph flag routines.
4. Supervise and provide guidance for the students involved in Marching Band to ensure they are performing in a safe and acceptable manner.
5. Supervise students while away from home for activities and to assure proper and prudent conduct.
6. Assume responsibility for all fundraising activities of the organization.
7. Develop, with team input, current team rules and by-laws.
8. Conduct meetings with parents and team members on a regularly scheduled basis.
9. Is responsible for the welfare and safety of all team members.
10. Maintain a direct line of communication with administration.
11. Tend to injuries and use preventative measures to avoid injuries.
12. Carry out policies, procedures and discipline as stated in the District Policy Manual as applicable to dance teams.
13. Seek out opportunities for personal growth.
14. Maintain a high standard of ethical behavior and confidentiality.
15. Has regular and predictable attendance.

Other Duties and Responsibilities:

Performs all other duties as assigned.

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Terms of Employment:

This position shall be considered in all respects “employment at will” and the employee is subject to discharge by the District at any time without cause. The “employment period” and other descriptions and terms set forth in this job description shall not create a property right in the employee, and such are set forth only to advise the employee of when and what type of services will be required by the District so long as employment continues.

An employee working in this position shall, at all times, be subject to the direction of the persons to whom said employee has primary responsibility or said person’s designee(s), and at all times shall be subject to the rules, regulations and policies of the District as promulgated by the Board of Trustees. Each employee shall be held responsible for having knowledge of said school district rules, regulations and policies.

Employed annually under the Instrumental Music Assistant (Color Guard) stipend as per the Stipend Schedule as listed in the Negotiated Master contract between Bonneville Joint School District 93 and the Bonneville Education Association.

Evaluation:

Performance of this position will be evaluated annually by the Instrumental Music Director.

Physical Demands/Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit; stand; walk; have sufficient hand, arm and finger dexterity; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must occasionally lift and/or move up to 25 pounds.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee may occasionally be exposed to outside weather conditions. The noise level in the work environment is usually moderate.

Reviewed 5/18 Revised _____

NOTES:

All certificated and non-certificated employees and other individual are required to undergo a criminal history check and submit to fingerprinting. Any applicant convicted of any of the felony crimes enumerated in Section 33-1208, Idaho Code may not be hired, and any applicant convicted of any felony offense listed in Section 33-1208(2), Idaho Code shall not be hired.

Legal Reference: I.C. § 33-512 Governance of Schools
I.C. § 33-1210 Information on Past Job Performance

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