

HEAD COACH – HIGH SCHOOL**Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. High School diploma or equivalent.
2. Demonstrates skill and experience in the sport coached.
3. Valid Idaho Teaching Credential preferred. If not, must need to be certified by the American Coaches Education Program or a similar program recognized by the IHSSA.
4. Ability to work with staff, students, and the public.
5. Preference for hiring will be given to a qualified teacher in the school where the coaching vacancy exists. The Building Administrator will certify that qualified candidates within the building have been given consideration.
6. Must have current CPR and first aid certifications, or have taken district course.
7. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Reports to: Athletic Director and Building Administrator

Supervises: Assistant Coaches

Job Goals:

To provide a positive athletic experience for participants, patrons, students, and coaches, and insuring a cost-effective and quality program that helps the student develop physically, emotionally, and mentally.

Essential Duties and Responsibilities:

1. Plans regularly scheduled practice sessions and activities which are designed to maximize the skill level of the individual athlete within the confines of district and state policies and regulations.
2. Teaches the fundamentals of the game and the personal characteristics required by the demands of the sport.
3. Interacts with building and district administration to schedule competitive activities within the confines of district and state guidelines.
4. Is responsible for the welfare and safety of athletes at practice, during competition and while teaching. This includes responsibility for students while on road trips and beyond game time (i.e., at motels, restaurants, and locker rooms before and after games). Must attend safety and legal workshops sponsored by the district, i.e., CPR, and first aid.
5. Cooperates with the press and other public entities to represent the program and the school district in a positive manner.
6. Develops, directs and evaluates assistant coaches.
7. Works directly with middle school coaches to develop a totally effective program.
8. Complies with all rules and regulations of the IHSSA, the State Board of Education and the Board of Trustees for School District No. 93.

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9. Attends appropriate meetings and serves on committees as requested by the Athletic Director and/or Building Administrator.
10. Is responsible for ordering, caring for, and storing all athletic equipment and for maintaining an updated inventory of all equipment with a copy provided to the Athletic Director.
11. Maintains a direct line of communication with Athletic Director and/or Building Administrator.
12. Maintains high standards of ethical conduct and confidentiality.
13. Has regular and predictable attendance.

Other Duties and Responsibilities:

Perform all other duties as assigned.

Terms of Employment:

This position shall be considered in all respects “employment at will” and the employee is subject to discharge by the District at any time without cause. The “employment period” and other descriptions and terms set forth in this job description shall not create a property right in the employee, and such are set forth only to advise the employee of when and what type of services will be required by the District so long as employment continues.

An employee working in this position shall, at all times, be subject to the direction of the persons to whom said employee has primary responsibility or said person’s designee(s), and at all times shall be subject to the rules, regulations and policies of the District as promulgated by the Board of Trustees. Each employee shall be held responsible for having knowledge of said School District rules, regulations and policies.

This position shall commence with the beginning day of practice and last through completion of the performance responsibilities. Salary to be determined by the Stipend Salary Schedule as adopted by the Board of Trustees.

Evaluation:

Performance of this position will be evaluated annually by the Building Administrator and the Athletic Director in accordance with Board Policy.

Reviewed _____ Revised 02/07
06/15
7/15

NOTES:

All certificated and non-certificated employees and other individuals are required to undergo a criminal history check and submit to fingerprinting. Any applicant convicted of any of the felony crimes enumerated in Section 33-1208, Idaho Code may not be hired, and any applicant convicted of any felony offense listed in Section 33-1208(2), Idaho Code shall not be hired.

Legal Reference: I.C. § 33-512 Governance of Schools
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I.C. § 33-1210 Information on Past Job Performance

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