

CROSSING GUARD

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

1. High School Diploma or equivalent.
2. Ability to work with staff, students, and the public.
3. Patient, yet firm.
4. Demonstrated aptitude for the work to be performed.
5. Physically able to perform assigned duties.
6. Previous experience preferred, but not mandatory.
7. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Reports to: Building Administrator

Supervises: N/A

Job Goal:

To assure that students cross the streets safely.

Essential Duties and Responsibilities:

1. Directs movement of individual students or groups of students when crossing the street in accordance with proper and safe procedures.
2. Promotes safety.
3. Documents crossing infractions and reports to the appropriate authorities.
4. Follows the District Discipline policy under the direction of the Building Administrator.
5. Maintains high standards of ethical behavior and confidentiality.
6. Has regular and predictable attendance.

Other Duties and Responsibilities:

Performs all other duties as assigned.

Terms of Employment:

This position shall be considered in all respects “employment at will” and the employee is subject to discharge by the District at any time without cause. The “employment period” and other descriptions and terms set forth in this job description shall not create a property right in the employee and such are set forth only to advise the employee of when and what type of services will be required by the District so long as employment continues.

An employee working in this position shall, at all times, be subject to the direction of the person(s) to whom said employee has primary responsibility or said person(s)' designee(s), and at all times shall be subject to the rules, regulations and policies of the District as promulgated by the Board of Trustees. Each employee shall be held responsible for having knowledge of said school district rules, regulations and policies.

This position will be up to 176 days per year. Hours per day will be as needed, but will not exceed 3.9 hours per day. Work hours to be established by the Building Administrator. Salary placement will be determined by the Paraprofessional and Aide Salary Schedule, as adopted by the Board of Trustees. All terms of employment may be subject to change, as recommended by administrative staff or as directed by the Board of Trustees.

Evaluation:

Performance of this position will be evaluated annually by the Building Administrator in accordance with the Board's policy on the evaluation of classified personnel.

Physical Demands/Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk and hear; have sufficient hand, arm and finger dexterity; reach with hands and arms; sit; stand; walk and stoop, kneel, crouch or crawl. The employee may occasionally be required to lift and/or move up to 25 pounds

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

The noise level in the work environment is usually moderate, but can be loud on occasions. The employee is regularly exposed to outdoor weather conditions.

Reviewed _____ Revised 03/09
08/12
05/15

NOTES:

All certificated and non-certificated employees and other individuals are required to undergo a criminal history check and submit to fingerprinting. Any applicant convicted of any of the felony crimes enumerated in Section 33-1208, Idaho Code may not be hired, and any applicant convicted of any felony offense listed in Section 33-1208(2), Idaho Code shall not be hired.

Legal Reference: I.C. § 33-512 Governance of Schools
I.C. § 33-1210 Information on Past Job Performance

Equal Opportunity Employer

